

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
**MEETING HELD VIA TELECONFERENCE**  
**MAY 14, 2024**

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

- Jeffrey Kauffman, Chairman – via zoom
- Anthony Tucci, Vice Chairman – present
- Michael Mettler, Treasurer – via zoom
- Mary Ann Cotter, Secretary – present
- Kevin Orman, Assistant Secretary/Treasurer - absent

Staff Members Present:

- Kelly Yanos, Manager
- H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
- Joan London, Esquire, Kozloff Stoudt - Solicitor
- Bonnie L. Frisco, Recording Secretary

Visitor(s): Ed and Maria Satiro, Nancy Kauffman, Bob Myers, Nelson Ott, Neil McCauley

The meeting was called to order by Anthony Tucci at 6:30 p.m.

**AGENDA AMENDMENTS:** None

**PUBLIC COMMENT**

Nancy Kauffman, 7 Mansion Ct E, asked if a historical marker could be placed near the pedestrian bridge. The matter to be discussed at the next meeting at which a prototype should be made available.

**REVIEW AND APPROVAL OF MINUTES**

**MOTION** to approve the April 9, 2024, as amended.

	Motion	2nd	Yes	No	Abstain	Absent
Mary Ann Cotter	X		X			
Michael Mettler		X	X			
Anthony Tucci			X			
Kevin Orman						X
Jeffrey Kauffman			X			

Amendment to the minutes is to note that Jeffrey Kauffman opened the meeting and add Bob Myers’ comments regarding the Birdsboro Power accommodation fee.

**TREASURER’S REPORT**

**MOTION:** Approve the account balances and payment of bills.

	Motion	2nd	Yes	No	Abstain	Absent
Mary Ann Cotter		X	X			
Michael Mettler	X		X			
Kevin Orman						X
Anthony Tucci			X			
Jeffrey Kauffman			X			

**MANAGER’S REPORT – KELLY YANOS**

Water Report - A copy of the Water Report will be kept on file.

Sewer Report - A copy of the Sewer Report will be kept on file.

Excavator Trailer

No discussion as the info for the excavator trailer has not been received yet.

Pedestrian Bridge Bollards

It was agreed to look into getting the type of bollards that that pop open and rotate to lock (as found on the Schuylkill River Trail). Bollards planned to be placed only on one side.

Pioneer Crossing Landfill Hearing

Mary Ann Cotter provided a synopsis of the Pioneer Crossing Landfill hearing for the landfill expansion. J.P. Mascaro purchased land from the Pagoda Bike Club. Leachate concerns arose. Mascaro plans to put a holding tank on the landfill property and separate the leachate and only send the mild leachate to Birdsboro Borough. H. David Miller noted that there is still work to be done on the landfill expansion plans and noted that an equalization tank will be needed.

Bob Myers noted that the question was raised regarding possible increase in Harms Benefit monies with possible renegotiations.

Boyer Engineering Subdivision Quote

**MOTION:** Approve the Boyer Engineering Subdivision quote in the amount of \$19,365 for subdivision services relative to the proposed land swap. The cost to be split between the Borough and the Authority.

	Motion	2nd	Yes	No	Abstain	Absent
Mary Ann Cotter		X	X			
Michael Mettler	X		X			
Kevin Orman						X
Anthony Tucci			X			
Jeffrey Kauffman			X			

519 Garfield Avenue

**MOTION:** Approve the request for one EDU for 519 Garfield Avenue (new home).

	Motion	2nd	Yes	No	Abstain	Absent
Mary Ann Cotter		X	X			
Michael Mettler	X		X			
Kevin Orman						X
Anthony Tucci			X			
Jeffrey Kauffman			X			

**ENGINEER’S REPORT – H. DAVID MILLER (ENTECH ENGINEERING “ENTECH”) – WASTEWATER**

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

H. David Miller noted there are residual grant (relating to the Cocalico Road PS) monies and the Authority requested H. David Miller, with input from staff, provide a prioritization list.

**ENGINEER’S REPORT – H. DAVID MILLER (ENTECH ENGINEERING “ENTECH”) – WATER**

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

**SOLICITOR'S REPORT – JOAN LONDON**

Satiro EDUs

Solicitor Joan London noted that an agreement will be drafted reflecting the last discussion regarding the Satiro EDUs. Also, suggested was a policy be drafted to address the transfer of EDUs.

**OLD BUSINESS:** No old business

**NEW BUSINESS**

Lead Piping

Mary Ann Cotter noted new EPA regulations regarding lead piping and Kelly Yanos noted that is being addressed.

**PUBLIC COMMENT:** None

**ADJOURNMENT**

The regular meeting was adjourned at 6:58 p.m. The next meeting of the Authority will be held Tuesday, June 11, 2024 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco  
Recording Secretary