

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
**SPECIAL MEETING HELD IN-PERSON AND VIA TELECONFERENCE**  
**JANUARY 30, 2024**

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

- Jeffrey Kauffman, Chairman – present
- Anthony Tucci, Vice Chairman – present
- Michael Mettler, Treasurer – present
- Mary Ann Cotter, Secretary – present
- Vacant seat

Staff Members Present:

- Kelly Yanos, Manager
- Dan Becker, Esquire, Kozloff Stoudt - Solicitor
- Bonnie L. Frisco, Recording Secretary

Visitor(s): Bob Myers, Nancy Kauffman, Ryan Acevedo, David Blank, Larry Dietrich, Russ Lander, Kevin Orman, Ryan Inch (via zoom), Bill Fox (via zoom)

The meeting was called to order by Jeffrey Kauffman at 6:00 PM.

Agenda Amendments

**MOTION** to amend the agenda to note that the Authority will be ‘recommending’ a candidate for the vacant seat instead of ‘appointing’ a candidate to the vacant seat.

	Motion	2nd	Yes	No	Abstain	Absent
Mary Ann Cotter			X			
Michael Mettler		X	X			
Anthony Tucci	X		X			
Jeffrey Kauffman			X			

Public Comment: None

Recommend BMA Member for the 2-Year Position Vacated by Drew Lamb

Authority Board applicants Larry Dietrich, Russ Lander and Kevin Orman were present.

**MOTION** to recommend to Council that Larry Dietrich be appointed to the 2-year Authority seat.

	Motion	2nd	Yes	No	Abstain	Absent
Mary Ann Cotter	X		X			
Michael Mettler		X	X			
Anthony Tucci			X			
Jeffrey Kauffman			X			

Increase Authority Board Membership from Five Members to Seven Members

**MOTION:** Increase the Authority Board membership from five members to seven members.

	Motion	2nd	Yes	No	Abstain	Absent
Mary Ann Cotter						
Michael Mettler						
Anthony Tucci	X					
Jeffrey Kauffman						

Motion failed due to a lack of a 2nd to the motion.

WWTP Auto Dialer System

**MOTION:** Approve the replacement of the Cocalico Road and River Road pump stations for a cost of \$4,290 in accordance with quote from Raco.

	Motion	2nd	Yes	No	Abstain	Absent
Mary Ann Cotter			X			
Michael Mettler		X	X			
Anthony Tucci	X		X			
Jeffrey Kauffman			X			

Adjournment

The special meeting was adjourned at 6:20 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, February 13, 2024 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco  
Recording Secretary