

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
DECEMBER 12, 2023

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman – present
Michael Mettler, Treasurer – present
Drew Lamb, Secretary - absent
Mary Ann Cotter, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt - Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Bob Myers, Maria and Ed Satiro, Nelson Ott

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:30 p.m.

Agenda Amendments: None

Public Comment

Review and Approve Minutes

MOTION: Approve the November 21, 2023 meeting minutes as presented.

Moved by: Mary Ann Cotter Seconded by: Michael Mettler Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills December 12, 2023, as presented.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Manager’s Report – Kelly Yanos

Water Report - A copy of the Water Report will be kept on file.

Sewer Report - A copy of the Sewer Report will be kept on file.

Satiro EDU’s

Ed and Maria Satiro and their legal representative, Sal Falino, were present to discuss EDU’s for the building at 400 W. 2nd Street.

It was requested that the property owners provide flow data so H. David Miller and do calculations.

Terminate Crown Castle Lease

MOTION: Terminate the Crown Castle Lease.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Sell WWTP 2009 Ford F-350 Pickup Truck on Municibid

MOTION: Approve the sale of the WWTP 2009 Ford F-350 on Municibid.

Moved by: Michael Mettler Seconded by: Mary Ann Cotter Vote: All present in favor

Staff Bonuses

Staff bonuses to be discussed in Executive Session.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Wastewater

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Water

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Dan Becker

No new report.

Old Business

No new report.

New Business

No new business.

Executive Session

The Authority recessed into Executive Session at 7:34 p.m. to discuss potential litigation and personnel. The regular meeting reconvened at 7:44 p.m. Solicitor Becker noted that the Executive Session was discuss threatened litigation and personnel. No action taken on the threatened litigation matter.

MOTION: Approve providing annual bonuses the same as last year. Kelly Yanos \$1,500, Bonnie Frisco \$1,000 and Rebecca Aulenbach \$500.00.

Moved by: Jeffrey Kauffman Seconded by: Mary Ann Cotter Vote: All present in favor

Adjournment

The regular meeting was adjourned at 7:46 PM. The next meeting of the Authority will be held Tuesday, January 9, 2024 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary