

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
SEPTEMBER 12, 2023

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman – present
Michael Mettler, Treasurer – present
Drew Lamb, Secretary - absent
Mary Ann Cotter, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
Shawn Hoster, Chief Operator, Wastewater Treatment Plant
Derrick Rubin, Chief Operator, Water Treatment Plant
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt - Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Bob Myers, Jeffrey (JJ) Krystopa-Nextgen representative

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:35 p.m.

Agenda Amendments: None

Public Comment

Nancy Kauffman thanked the Authority employees for cleaning up the pedestrian bridge in a timely manner.

Review and Approve Minutes

MOTION: Approve the August 8, 2023 meeting minutes, as presented.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills September 12, 2023, as presented.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Manager’s Report – Kelly Yanos

Water Report - A copy of the Water Report will be kept on file.

Derrick Rubin noted that the Water Department has been busy with PA one calls for the Comcast project and the water meter has been replaced at the Daniel Boone High School.

Sewer Report - A copy of the Sewer Report will be kept on file.

DEP Inspection Modification Permits

MOTION: Approve Work Order 4187-EWO-230645.000 authorizing Entech Engineering to apply for the permits necessary for plant modifications in accordance with the 2023 DEP inspection recommendations with an estimated cost of \$8,200.

Moved by: Jeffrey Kauffman Seconded by: Mary Ann Cotter Vote: All present in favor

Park Security Cameras

MOTION: Approval to pay half the cost of the security cameras for Rustic Park (quote amount \$112,213.80).

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Tom Gatz

The matter of Tom Gatz to be discussed in Executive Session due to potential litigation.

Pedestrian Bridge Update

Soil testing for the bridge abutments is ready to be scheduled for the pedestrian bridge.

Forestry Plan Update

Jacob Schultz has been advised that his proposal for the Forestry Plan Update has been accepted and he will be forwarding a contract.

Aqua Ducks Proposal

Derrick Rubin, Chief Water Operator, noted that the most feasible location for the Aqua Duck filling site on Haycreek Road, between Texas Ballfield and the WTP Pumphouse was determined that the site was not easily accessible by tanker truck. Other potential sites were visited but there are concerns that filling at any other location will result in water discoloration.

Land Swap

MOTION: Table discussions regarding the BMA Land Swap until January when there are new Council members.

Moved by: Jeffrey Kauffman Seconded by: No second Vote: Motion failed

The Land Swap matter to be discussed at a later date.

Alternate Access to Watershed

More information is needed from H&K regarding plans to resolve the alternate watershed access issue.

Middle Creek Search & Rescue

Middle Creek Search & Rescue has requested permission to hold periodic training classes in the Watershed to trains search and rescue dogs. They advised that they would schedule the classes for nights during the week, when there would be less visitor traffic. Solicitor Becker noted that Middle Creek Search & Rescue would need to list the Authority as additional insured and provide a schedule to the Authority.

Engineer’s Report – Kim Mazur (Entech Engineering “Entech”) – Wastewater

Kim Mazur reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

Sewage Facilities Planning Module – Tucci Development

MOTION: Ratify approval of the Tucci Development Sewage Facilities Planning Module.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Engineer’s Report – Kim Mazur (Entech Engineering “Entech”) – Water

Kim Mazur reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Dan Becker

Solicitor Becker noted the following.

- Dean Miller was hired to provide services relating to the Leachate Project
- A revised agreement has been sent to Comcast
- There will be a meeting with the judge regarding the Armorcast condemnation
- There will be a brief Executive Session to discuss potential litigation

Old Business

Lease Agreement Follow-up: No new update

Security Cameras: Action taken earlier in the meeting

Satiro EDU’s: No new update

New Business

Mike Mettler suggested an end of the year picnic with Council, the Authority and employees. Anthony Tucci noted that is a good idea and Mike Mettler should talk to Council.

Executive Session: None

Adjournment

The regular meeting was adjourned at 7:44 PM at which time the Authority went into Executive Session to discuss litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, October 10, 2023 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary