

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
**MEETING HELD VIA TELECONFERENCE**  
**JULY 11, 2023**

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present  
Jeffrey Kauffman, Vice Chairman – present  
Michael Mettler, Treasurer – present  
Drew Lamb, Secretary - absent  
Mary Ann Cotter, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager  
Derrick Rubin, Water Treatment Plant Operator  
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer  
Dan Becker, Esquire, Kozloff Stoudt - Solicitor  
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Bob Myers, Allen Davidheiser, Greg Sanders (Aqua-Duck), Nichole Baer (Aqua-Duck)

**Call to Order**

The meeting was called to order by Chairman Anthony Tucci at 6:30 p.m.

**Agenda Amendments**

**MOTION:** Add approval of attendance at the Berks County Water and Sewer Conference to the agenda.

Moved by: Mary Ann Cotter                      Seconded by: Michael Mettler                      Vote: All present in favor

**Public Comment**

Nancy Kauffman inquired why the water has an odor. Derrick Rubin noted that hot weather attributes to amplified algae growth in the dam. Once the water source is transitioned the odor will dissipate.

**Review and Approve Minutes**

**MOTION:** Approve the June 13, 2023 meeting minutes, as presented.

Moved by: Jeffrey Kauffman                      Seconded by: Michael Mettler                      Vote: All present in favor

**Treasurer’s Report**

**MOTION:** Approve the account balances and payment of bills July 11, 2023, as presented.

Moved by: Michael Mettler                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

**Manager’s Report – Kelly Yanos**

**Water Report** - A copy of the Water Report will be kept on file.

**Sewer Report** - A copy of the Sewer Report will be kept on file.

**Forestry Proposals**

Proposals have been received from two firms for the Forestry Plan update. A special meeting will be scheduled for presentations of the Forestry Plan proposals.

**Davidheiser Rental Units**

There was discussion regarding the meter readings for the Davidheiser rental units and Mr. Davidheiser will get back with the Authority once he discusses the matter with his son.

**Aqua-Duck**

There was discussion regarding the Aqua-Duck proposal for water filling stations.

**MOTION:** Approve moving forward with the Aqua-Duck proposal for water filling stations.

Moved by: Mary Ann Cotter                      Seconded by: Michael Mettler                      Vote: All present in favor

**Satiro EDU’s**

No representatives were present to discuss the Satiro EDU’s.

**Comcast Easement Consideration**

It was determined that more specific information better defining the easement areas is needed from Comcast.

**Close Out BFS Accounts**

**MOTION:** Approve closing out the BFS accounts.

Moved by: Michael Mettler                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

**Public Notification**

The Authority currently uses Swiftreach (Reverse 911) for public notifications, the user will receive a notification as long as the sign up for service). Another system such as Code Red is available, at a cost. Anthony Tucci requested a quote be obtained from Code Red.

**Second Repeater**

Derrick Rubin noted that he second repeater project is currently in the FCC permitting phase. Master Meter needs to select a provider and construction drawings need to be drawn up.

**Authority Members’ E-Mail Addresses**

**MOTION:** Approve the quote from Aperion Information Technologies for e-mail addresses for the Authority members for a cost of \$131.40 per year.

Moved by: Jeffrey Kauffman                      Seconded by: Michael Mettler                      Vote: All present in favor

**Berks County Water and Sewer Conference**

**MOTION:** Authorize a maximum of six employees to attend the Berks County Water and Sewer Conference at a cost of \$70.00 per person.

Moved by: Mary Ann Cotter                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

**Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Wastewater**

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

**Schuylkill River Discharge Pipe**

H. David Miller noted that it is unlikely that a Schuylkill River discharge pipe would gain benefit, but he will finish out the study so an informed decision can be made.

**Wastewater Sampler Purchase**

Approval for the purchase of four wastewater treatment portable samplers for a cost of about \$25,000, will be placed on the next meeting agenda.

**NPDES Permit Renewal**

H. David Miller noted the NPDES permit renewal has been submitted and a reply is awaited.

**Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Water**

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

**Solicitor’s Report – Dan Becker**  
**Pioneer Crossing Leachate Update**

Solicitor Becker noted that the leachate that was transferred to the wastewater treatment plant during the drought caused a serious drop in the dissolved oxygen levels. The Operators shut down the pilot program, and the dissolved oxygen levels returned to normal. The leachate was then introduced slowly back into the system, again negatively impacting the dissolved oxygen levels. Solicitor Becker suggested a meeting take place to include himself and J.P. Mascaro representatives.

**MOTION:** Authorize the meeting with Solicitor Becker and J.P. Mascaro representatives to discuss the leachate project.

Moved by: Michael Mettler                      Seconded by: Mary Ann Cotter                      Vote: All present in favor

**Old Business**  
**Lease Agreement Follow-up**

An ad-hoc committee meeting is scheduled for July 18, 2023 at 5:00 p.m.

**Security Cameras**

Borough Council has not taken any action on the security cameras. Mary Ann Cotter asked if there have been any additional quotes for the security cameras and it was noted that Manager Yanos and Mayor Scioli met with another vendor.

**New Business**  
**LSA Grant Funding**

**MOTION:** Authorize H. David Miller to pursue the next round of LSA grants and poll the staff for needs.

Moved by: Michael Mettler                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

**Adjournment**

The regular meeting was adjourned at 7:40 p.m. The next meeting of the Authority will be held August 8, 2023 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco  
Recording Secretary