

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
JUNE 13, 2023

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman – present
Michael Mettler, Treasurer – present
Drew Lamb, Secretary - present
Mary Ann Cotter, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
Shawn Hoster, Wastewater Treatment Plant Operator
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt - Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Robert Myers, Matthew Welch, Matthew Elgonitis

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:30 p.m.

Agenda Amendments

MOTION: Add Aqua Ducks Water Filling Station and Lease Agreement to the agenda.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Public Comment: None

Review and Approve Minutes

MOTION: Approve the May 9, 2023 meeting minutes and May 22, 2023 special meeting minutes, as presented.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills June 13, 2023, as presented.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Manager’s Report – Kelly Yanos

Water Report - A copy of the Water Report will be kept on file.

Sewer Report - A copy of the Sewer Report will be kept on file.

Davidheiser/Rock Ridge Rental Units

A quote for the meters for the Davidhesier/Rock Ridge Rental Units has been received for a cost of \$6,319. Anthony Tucci noted the property owner should bear the cost of the meters and requested that the property owner be invited to the next Authority meeting.

Commercial Water Meters (Exeter Supply \$13,714.78)

MOTION: Approve the cost of changing out all of the non-functioning commercial water meters in accordance with Exeter Supply’s quote of \$13,714.78.

Moved by: Michael Mettler Seconded by: Drew Lamb Vote: All present in favor

EDUs for 400 W. 2nd Street

There was no representative present to discuss the EDU’s for 400 W. 2nd Street.

704 Elm Street (M&A Excavating \$6,980)

MOTION: Approve the cost for excavation/lateral repair for the property located at 704 Elm Street in the amount of \$6,980.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Sewer Truck Upfit (E.M. Kutz \$3,241)

MOTION: Approve the cost for the upfit (strobe/safety lighting) for the new Sewer Department truck in accordance with E.M. Kutz quote of \$3,241.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Clarifier Repair Field Work (\$1,600)

MOTION: Approve the additional cost of \$1,600 to MSK for the repair work on the clarifier for an additional two days of field work needed.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Flaggers for Furnace Street (Sewer Specialties \$1,800)

MOTION: Approve the cost of \$1,800 to Sewer Specialties for flaggers for the manhole rehab on Furnace Street.

Moved by: Drew Lamb Seconded by: Michael Mettler Vote: All present in favor

Centrifuge Repairs (GEA Engineering \$4,185)

MOTION: Approve the cost for the centrifuge repairs to GEA Engineering for \$4,185.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Continuation of EMC Stipend

Discussion of continuation of the EMC stipend was tabled until after Borough Council has discussed the matter and, for now, the stipend from the Authority will continue on a month-to-month basis.

Security Cameras for Recreations Areas

Updated quotes will be presented to Chief Trupp this week.

Forestry Plan Update

Two foresters are interested in providing proposals for the Forestry Plan Update.

Pedestrian Bridge Update

The bridge location has been marked.

South Gate Watershed Access Road

Manager Yanos met with a representative from Collinson regarding the guardrail at the South Gate Watershed Access Road. The cost proposed was 30/ft for 750 feet totaling \$22,500. It was noted the cost is steep and jersey barriers were suggested as well as boulders. It was recommended that H&K be asked about the possibility of placing boulders along the vulnerable portions of the access road.

Authority Members’ E-Mail Addresses

The Authority felt that the proposed costs of \$14/month or \$21/month for Authority members’ e-mail addressed was expensive. Further options to be pursued.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Wastewater

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

- H. David Miller noted that the Authority is awaiting funding for the Cocalico Road pump station.
- The NDPES permit is in the renewal process.
- The load from the leachate pilot study was much larger than anticipated, but the study has been resumed.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Water

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Dan Becker: Nothing new to report on, other than agenda items

Old Business: None

New Business

Lease Agreement

Solicitor Becker noted that the ad-hoc committee met to discuss the lease for Rustic Park and Texas Ballfield. Those attending were Solicitor Becker, the Borough Solicitor, President Welch, Councilman Elgonitis, and Anthony Tucci and Jeffrey Kauffman of the Authority.

The committee proposed a land swap, transferring ownership of the parcels on which the water treatment plant and the public works facility are located to their respective entities. Engineering and recording expenses would be incurred in this undertaking. The committee agreed that the borough should be responsible for upkeep and maintenance at Rustic Park and capital improvements, which will be further defined, would be split between the two entities.

MOTION: Authorize the solicitors to work together to find an engineer/surveyor to provide sketch plans for subdivision of the Borough garage/streets department and the water plant area.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in

Aqua Ducks Water Filling Station

There was discussion regarding the Aqua Ducks Water Filling Station and there were concerns about how the filling station would affect the water quality and quantity. It was recommended that there be further discussion with Aqua Ducks without commitment. Manager Yanos was asked to contact the Water Department's Engineer, Kim Mazur, to find out where the filling station is proposed and if it would affect the water system.

Public Comment: None

Adjournment

The regular meeting was adjourned at 7:39 p.m. The next meeting of the Authority will be held Tuesday, July 11, 2023 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary