

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
APRIL 11, 2023

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman – present
Michael Mettler, Treasurer – present
Drew Lamb, Secretary - absent
Mary Ann Cotter, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt - Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:30 p.m.

Agenda Amendments

MOTION: Add under the Engineer’s Report, Approve for extension of the Leachate Pilot Study.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Public Comment: None

Review and Approve Minutes

MOTION: Approve the March 14, 2023 meeting minutes, as presented.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills April 11, 2023, as presented.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Manager’s Report – Kelly Yanos

Water Report - A copy of the Water Report will be kept on file.

Sewer Report - A copy of the Sewer Report will be kept on file.

MOTION: Approve providing a bike for the Robeson Township Police Department to bike patrol the watershed for a cost of \$2,175.54.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Robeson Township PD Bike Patrol

MOTION: Approve providing a bike for the Robeson Township Police Department to bike patrol the watershed for a cost of \$2,175.54.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

BMA/Borough Agreements

Copies of the BMA/Borough Agreements are provided in the packet. No action taken.

Crane Truck

MOTION: Ratify the purchase of the Sewer Department crane truck using LSA funds in the amount of \$106,903.47 From Klick-Lewis (Costars vendor).

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

BFS Copier

MOTION: Approve payment to Fraser Equipment for the amount of \$,1848 for the buy-out of the BFS copier.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Comcast Easement

MOTION: Authorize the Solicitor to submit a 90-day lease and warranty termination letter to Fraser Equipment for the BFS copier.

Moved by: Jeffrey Kauffman Seconded by: Mary Ann Cotter Vote: All present in favor

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Wastewater

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

- Leachate Pilot Study - All the reports due have been submitted for the Leachate Pilot Study.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Water

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Dan Becker

- **Comcast Easement** – It was recommended a better definition of the proposed easement area be obtained from H. David Miller. Michael Mettler asked if there will be indemnification and Solicitor Becker stated yes that is being addressed and language will be added to address the floodplain.
- An executive session will be held after the meeting to discuss ongoing litigation.

Old Business

Anthony Tucci asked if the signs and dog stations at the watershed have been installed. Manager Yanos will look into that as well as check on the No Parking signs at the South gate.

New Business: None

Public Comment: None

Adjournment

The regular meeting was adjourned at 7:02 PM at which time the Authority went into Executive Session to discuss ongoing litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, May 9, 2023 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary