

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
FEBRUARY 14, 2023

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman – present
Michael Mettler, Treasurer – present
Drew Lamb, Secretary - absent
Mary Ann Cotter, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt - Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Bob Myers, Nancy Kauffman, Nick Beiber (Herbein & Associates)

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:31 p.m.

MOTION: Approve the 2021 Birdsboro Municipal Authority audit presentation.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Agenda Amendments

MOTION: Add water facility storage area to the agenda.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Public Comment: None

Audit Presentation

Nick Beiber, Herbein & Associates, reviewed the 2021 Birdsboro Municipal Authority audit.

MOTION: Approve the 2021 Birdsboro Municipal Authority audit presentation.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Review and Approve Minutes

MOTION: Approve the January 10, 2023 meeting minutes and the February 1, 2023 special meeting minutes, as presented.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills December 13, 2022, as presented.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Manager’s Report – Kelly Yanos

Water Report - A copy of the Water Report will be kept on file.

Sewer Report - A copy of the Sewer Report will be kept on file.

Sale of the Old Vac Truck

MOTION: Approve the sale of the Sewer Department’s old vac truck to the original seller.

Moved by: Michael Mettler

Seconded by: Jeffrey Kauffman

Vote: All present in favor

BFS Copier Update: No new update

Watershed Forestry Program

Three quotes are to be obtained for the work associated with the Watershed Forestry Program.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Wastewater

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

Primary Clarifier Quotes

MOTION: Approve the plug valve replacements for the primary clarifier in accordance with the MLK & Association LLC proposal of a cost not to exceed \$56,400.

Moved by: Jeffrey Kauffman

Seconded by: Michael Mettler

Vote: All present in favor

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Water

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Dan Becker

- Solicitor Becker noted that the meeting regarding the Mascaro Leachate project went well and the Authority is awaiting the DEP to provide a permit to start proceeding with testing.
- An executive session will be held after the meeting to discuss litigation and pending litigation update.

Old Business: None

New Business

Water Plant Storage – Anthony Tucci suggested a lean-to or other form of storage for the Water Plant and asked Mary Ann Cotter to ask Council if they would be interested in having Public Works storage at the Water Plant area as well as the Public Works area gets flooded.

Public Comment

Bob Myers congratulated the Authority on a clean audit presentation and maintaining a strong financial position; and commended staff members, Kelly Yanos, Bonnie Frisco, Derrick Rubin and Shawn Hoster for the good job they do in their respective positions.

Adjournment

The regular meeting at 7:13 p.m. at which time the Authority went into Executive Session to discuss pending litigation. The regular was reconvened at 7:21 p.m. There was a brief discussion regarding Water Treatment Plant storage facility. No action will be taken. The regular meeting was adjourned at 7:23 p.m. The next meeting of the Authority will be held Tuesday, March 14, 2023 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary