

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
NOVEMBER 8, 2022

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman - present
Michael Mettler, Treasurer – absent
Mary Ann Cotter, Assistant Secretary/Treasurer - present
Drew Lamb, Secretary - absent

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt - Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Tom Gatz, Christen Thompson, Susie and Russell Lander

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:30 p.m.

Agenda Amendments: None

Public Comment: None

Review and Approve Minutes

MOTION: Approve the October 11, 2022, meeting minutes, as presented.

Moved by: Jeffrey Kauffman Seconded by: Mary Ann Cotter Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills November 8, 2022, as presented.

Moved by: Jeffrey Kauffman Seconded by: Mary Ann Cotter Vote: All present in favor

Manager’s Report – Kelly Yanos

Water Report - A copy of the Water Report will be kept on file.

Sewer Report - A copy of the Sewer Report will be kept on file.

757 E. Main Street & Parcel #88534300249592 – Tom Gatz was present to discuss a utility line going through the property at 757 E. Main Street and the matter of obtaining access to his 5-acre property near Old Johanna Road which would require crossing property owned by the state and the Authority as well. Anthony Tucci asked Solicitor Becker to contact the State to discuss the matter to see what can be accomplished for access to the referenced landlocked parcel.

Christmas in Birdsboro Donation

MOTION: Approve a \$1,000 donation to the Christmas in Birdsboro event.

Moved by: Jeffrey Kauffman Seconded by: Mary Ann Cotter Vote: All present in favor

BFS Photocopier – Manager Yanos noted the need to return the photocopier that was at BFS. Anthony Tucci noted he will discuss the matter with someone associated with the copier company.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Wastewater

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

Engineer’s Report – Kim Mazur (Entech Engineering “Entech”) – Water

Kim Mazur reviewed the Water Engineer’s Report, a copy of which is kept on file.

Kim Mazur noted the water main leak that has been located and noted the need to install a temporary waterline to ensure continued water service during the repair. An emergency permit will be required by DEP. The temporary line will cost \$18,600.

MOTION: Approve the temporary waterline at a cost of \$18,600 and move forward with the waterline repair in accordance with Kim Mazur’s recommendation.

Moved by: Jeffrey Kauffman Seconded by: Mary Ann Cotter Vote: All present in favor

MOTION: Approve Work Order 4187-EWO-12310 for the Cocalico Road Pumping Station Upgrade 2022 for the amount of \$73,100.

Moved by: Jeffrey Kauffman Seconded by: Mary Ann Cotter Vote: All present in favor

Solicitor’s Report – Dan Becker

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

Old Business

Jeffrey Kauffman noted that the Forestry Plan will need to be started from square one and a trails assessment is needed. H. David Miller suggested that Berks Alert be revisited.

New Business: No new business

Public Comment: No public comment

Adjournment

The regular meeting was adjourned at 7:29 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, December 13, 2022 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary