

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
SEPTEMBER 13, 2022

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – absent
Jeffrey Kauffman, Vice Chairman - present
Michael Mettler, Treasurer – present
Mary Ann Cotter, Assistant Secretary/Treasurer - present
Drew Lamb, Secretary - present

Staff Members Present:

Kelly Yanos, Manager
Shawn Hoster, Chief Sewer Operator
Derrick Rubin, Chief Water Operator
H. David Miller, Entech Engineering, Inc., Water and Wastewater Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt - Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Russ Lander, Tony Scioli, Chris Herbein, Stephan Kincaid

Call to Order

The meeting was called to order by Vice Chairman Jeffrey Kauffman at 6:30 p.m.

Agenda Amendments:

MOTION: Add Berks Trailworks to the agenda.

Moved by: Michael Mettler Seconded by: Mary Ann Cotter Vote: All present in favor

Public Comment: None

Review and Approve Minutes

MOTION: Approve the August 9, 2022, meeting minutes, as presented.

Moved by: Mary Ann Cotter Seconded by: Michael Mettler Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills dated September 13, 2022, as presented.

Moved by: Michael Mettler Seconded by: Mary Ann Cotter Vote: All present in favor

Manager’s Report – Kelly Yanos

Water Report - A copy of the Water Report will be kept on file.

Sewer Report - A copy of the Sewer Report will be kept on file.

EPWPCOA Meeting

MOTION: Approval of the Eastern PA Water Pollution Control Operator Association holding their May, 2024 meeting at Birdsboro’s Wastewater Treatment Plant.

Moved by: Mary Ann Cotter Seconded by: Michael Mettler Vote: All present in favor

Cocalico Road Centrifuge and River Road Pump Station

MOTION: Approve the purchase of a grinder for the Wastewater Treatment Plant from Vogelsang for a cost not to exceed \$10,000.

Moved by: Mary Ann Cotter Seconded by: Drew Lamb Vote: All present in favor

Berks Trail Works

Stephan Kincaid noted that Keystone Racing is donating a Fix-It Station and Stephan Kincaid requested permission to install the Fix-It Station near the handicap parking area near the pedestrian bridge at Rustic Park.

MOTION: Approve the placement of the Fix-It Station at the handicap parking area near the pedestrian bridge at Rustic Park.

Moved by: Mary Ann Cotter Seconded by: Drew Lamb Vote: All present in favor

Noted was a proposed trail-based Eagle Scout project, the subject will be discussed at a later date.

Stephan Kincaid noted the possibility of creating a 15-foot span bridge for bikes, reservoir pedestrians, horses and emergency vehicles.

Chris Herbein asked when the Cocalico lot expansion would be complete and it was noted that the expansion would be completed before the new year. Chris Herbein noted the potential for a second Fix-It Station.

Haycreek/Indian Run Intake Transfer

Derrick Rubin, Water Treatment Plant Chief Operator, noted the effects of the water intake transfer due to a pipe blockage (transfer from Haycreek to Indian Run Reservoir) and that residents have experienced odor and discoloration of the water. Hydrant flushing is being done in areas where there are customer complaints and also noted was that the water quality took a toll on the membranes and the filters needed to be switched out. The water source to be used for the winter will be Indian Run.

Drew Lamb inquired about the notification process when this type of event happens and the Manager Yanos noted that if boil-water notices were applicable, which this situation did not apply, then houses are posted, the information is placed on the BMA website (which it was in this instance) and robocalls are made to those signed up.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Wastewater

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Water

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file

Solicitor's Report – Dan Becker

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

Old Business: No old business

New Business:

LSA Category 4 Grant Application

MOTION: Approve resolution to authorize two (2) signatories for the LSA (Local Share Assessment) Category 4 Grant Application, signatories authorized are Jeffrey Kauffman and Kelly Yanos.

Moved by: Michael Mettler

Seconded by: Mary Ann Cotter

Vote: All present in favor

Manager Yanos to work with H. David Miller on the grant application which is due for submittal September 30, 2022.

Public Comment: No public comment

Adjournment

The regular meeting was adjourned at 7:28 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, October 11, 2022 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary