

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
**MEETING HELD VIA TELECONFERENCE**  
**AUGUST 9, 2022**

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present  
Jeffrey Kauffman, Vice Chairman - present  
Michael Mettler, Treasurer – present  
Mary Ann Cotter, Assistant Secretary/Treasurer - present  
Drew Lamb, Secretary - present

Staff Members Present:

Kelly Yanos, Manager  
H. David Miller, Entech Engineering, Inc., Water and Wastewater Treatment Engineer  
Dan Becker, Esquire, Kozloff Stoudt – Solicitor  
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Bob Myers

**Call to Order**

The meeting was called to order by Chairman Anthony Tucci at 6:30 p.m.

**Agenda Amendments:** None

**Public Comment:** None

**Review and Approve Minutes**

**MOTION:** Approve the July 12, 2022, meeting minutes as presented.

Moved by: Jeffrey Kauffman                      Seconded by: Michael Mettler                      Vote: All present in favor

**Treasurer’s Report**

**MOTION:** Approve the account balances and payment of bills dated August 9, 2022, as presented.

Moved by: Michael Mettler                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

**Manager’s Report – Kelly Yanos**

**Water Report** - A copy of the Water Report will be kept on file.

**Sewer Report** - A copy of the Sewer Report will be kept on file.

**PA Homeowner’s Assistance Fund**

**MOTION:** Approve execution of the third-party authorization document for the PA Homeowner’s Assistance Fund.

Moved by: Jeffrey Kauffman                      Seconded by: Mary Ann Cotter                      Vote: All present in favor

**Rate Study**

Discussion of the rate study was tabled.

Forestry Plan Update

Solicitor Becker has recovered the forestry plan files from Attorney Rauch. Jeff Kauffman will be reviewing them.

Excavator Confirmatory Note

**MOTION:** Approve the purchase of an excavator from Deer Country Farm & Lawn through contract obtained by Sourcewell cooperative purchasing organization at a cost of \$87,239.29.

Moved by: Mary Ann Cotter                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

Watershed Rules and Regulations – Horse Waste

The watershed rules and & regulations needs to be updated to include proper disposal of waste from horses in accordance with MS4 regulations. The matter to be deferred to Borough Engineer Boyer.

Purchase of Inflatable Shoring Box

**MOTION:** Approve the purchase of an inflatable shoring box, once less cumbersome options are investigated, at a cost not to exceed \$9,000.

Moved by: Jeffrey Kauffman                      Seconded by: Mary Ann Cotter                      Vote: All present in favor

**Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Wastewater**

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file

**Engineer’s Report – H. David Miller (Entech Engineering “Entech”) – Water**

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file

**Solicitor’s Report – Dan Becker**

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

**Old Business:** No old business

**New Business:**

Jeffrey Kauffman noted that the climbers have scheduled a clean-up for September 10 and 11.

**Public Comment:** No public comment

**Adjournment**

The regular meeting was adjourned at 7:00 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, September 13, 2022 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco  
Recording Secretary