

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
JULY 12, 2022

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman - present
Michael Mettler, Treasurer – present
Mary Ann Cotter, Assistant Secretary/Treasurer - present
Drew Lamb, Secretary - absent

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Water and Wastewater Treatment Engineer
Derrick Rubin – Chief Water Operator
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Bob Myers

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:30 p.m.

Agenda Amendments: None

Public Comment: None

Review and Approve Minutes

MOTION: Approve the June 14, 2022, meeting minutes as presented.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills dated July 12, 2022, as presented.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Manager’s Report – Kelly Yanos

Water Report - A copy of the Water Report will be kept on file.

Sewer Report - A copy of the Sewer Report will be kept on file.

Quote for Excavator

MOTION: Approve the purchase of an excavator with a hydraulic hammer option through contract bid by COSTARS or other acceptable cooperative purchasing agency, and obtain quotes for a trailer.

Moved by: Jeffrey Kauffman Seconded by: Michael Metter Vote: All present in favor

Secretary’s note: The lowest contract bid was offered by the Sourcewell cooperative purchasing agency presented by Deer Country Farm & Lawn for a total amount of \$87,239.29, including extended warranty.

Execute Hach Maintenance Agreement

MOTION: Approve the execution of the Hach Maintenance Agreement for the amount of \$13,297.

Moved by: Michael Mettler Seconded by: Mary Ann Cotter Vote: All present in favor

Accept the Z-Weldco Estimate to Rebuild/Repair of Compactor Bar Screen Auger Housing

MOTION: Accept the Z-Weldco estimate to rebuild/repair of compactor bar screen auger housing for an amount not to exceed \$14,575.

Moved by: Mary Ann Cotter Seconded by: Jeffrey Kauffman Vote: All present in favor

H. David Miller advised that the emergency nature of this repair meets the conditions for exemption from bidding requirements.

Watershed Forestry Plan Discussion

Jeffrey Kauffman noted that the Watershed Forestry Plan and the Stewardship Plan are one in the same.

MOTION: Prepare RFP's for the updating the Watershed Forestry Plan.

Moved by: Mary Ann Cotter Seconded by: Michael Mettler Vote: All present in favor

Engineer's Report – H. David Miller (Entech Engineering "Entech") – Wastewater

H. David Miller reviewed the Wastewater Engineer's Report, a copy of which is kept on file

H. David Miller noted that replacing the two 14-year-old Ford Rangers and the Polaris ATV are among the considerations for Local Share Assessment state funding. The application deadline is September 30 annually.

Engineer's Report – H. David Miller (Entech Engineering "Entech") – Water

H. David Miller reviewed the Water Engineer's Report, a copy of which is kept on file

Solicitor's Report – Dan Becker

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

Old Business: No old business

New Business: No new business

Public Comment: No public comment

Adjournment

The regular meeting was adjourned at 7:08 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, August 9, 2022 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary