

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
**MEETING HELD VIA TELECONFERENCE**  
**JUNE 14, 2022**

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present  
Jeffrey Kauffman, Vice Chairman - present  
Michael Mettler, Treasurer – present  
Mary Ann Cotter, Assistant Secretary/Treasurer - present  
Drew Lamb, Secretary - present

Staff Members Present:

Kelly Yanos, Manager  
H. David Miller, Entech Engineering, Inc., Water and Wastewater Treatment Engineer  
Shawn Hoster – Chief Sewer Operator  
Derrick Rubin – Chief Water Operator  
Dan Becker, Esquire, Kozloff Stoudt – Solicitor  
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Chruce Godfrey, Matt Welch, Brian Boyer, Borough Engineer

**Call to Order**

The meeting was called to order by Chairman Anthony Tucci at 6:30 p.m.

**Agenda Amendments:** None

**Public Comment:** None

**Review and Approve Minutes**

**MOTION:** Approve the May 26, 2022, meeting minutes as presented.

Moved by: Michael Mettler                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

**Treasurer’s Report**

**MOTION:** Approve the account balances and payment of bills dated June 14, 2022 as presented.

Moved by: Jeffrey Kauffman                      Seconded by: Michael Mettler                      Vote: All present in favor

**Manager’s Report – Kelly Yanos**

Shawn Hoster reviewed the Sewer Report, a copy of the Sewer Report will be kept on file.

Derrick Rubin reviewed the Water Report, a copy of the Sewer Report will be kept on file.

**Sale of Waterquest 10.2 Boat and 2003 Silverado Pickup Truck**

**MOTION:** Approve the advertising of the sale of Waterquest 10.2 and 2003 Silverado pickup truck.

Moved by: Mary Ann Cotter                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

**Cocalico Road Water Tank Fence**

**MOTION:** Approve the replacement of the Cocalico Road water tank fence in accordance with \$2,625 Promax quote.

Moved by: Jeffrey Kauffman                      Seconded by: Michael Mettler                      Vote: All present in favor

150<sup>th</sup> Celebration Donation

**MOTION:** Approve a \$1,000 donation for the 150<sup>th</sup> Celebration in lieu of the previously approved \$5,000 donation due to Authority regulations.

Moved by: Michael Mettler                      Seconded by: Drew Lamb

Vote: Anthony Tucci asked for a roll call vote

Anthony Tucci – yes                      Michael Mettler – yes                      Mary Ann Cotter – no  
Drew Lamb – yes                      Jeffrey Kauffman – no

Motion carried 3-2.

Quote for 2<sup>nd</sup> Pedestrian Bridge Engineering Services

Reviewed was a quote received from Boyer Engineering for engineering services associated with construction/installation of a 2<sup>nd</sup> pedestrian bridge. The quote was for \$56,950. Nancy Kauffman noted that the projected grant application time will be in January 2023.

Rustic Park Bridge Repair

**MOTION:** Amend the Borough of Birdsboro Authority agreement reimbursement payment to remove the bridge repair costs all except for \$1,000.

Moved by: Michael Mettler                      Seconded by: Jeffrey Kauffman                      Vote: All present in favor

Quote for Excavator

A quote has been received for the amount of \$95,529.39 for an excavator for the Water Department which does not include the potential cost of \$10,000 to \$15,000 for a trailer for the excavator. Jeffrey Kauffman asked if the excavator would take the place of the backhoe and Derrick Rubin noted that it would not. It was noted that the excavator could be of use to the Sewer Department as well. Jeffrey Kauffman recommended the matter be tabled to next month until a cost for the trailer can be obtained and also check other vendors for pricing for the excavator.

Senate Bill 597

Kelly Yanos noted that if Senate Bill 597 is released it will be enforced by the PUC, Public Utility Commission.

**Engineer's Report – H. David Miller (Entech Engineering "Entech") – Wastewater**

**MOTION:** Award the sludge hauling to J.P. Mascaro for sludge hauling for \$71,107.50 (\$124.75/wet ton) for the initial term and \$75,525.00 (\$132.50/wet ton) for subsequent year.

Moved by: Mary Ann Cotter                      Seconded by: Michael Mettler                      Vote: All present in favor

**Engineer's Report – H. David Miller (Entech Engineering "Entech") – Water:** No new report

**Engineer's Report – Brian Boyer (Boyer Engineering) - Borough**

Brian Boyer, Borough Engineer, noted that there is an issue with the basin at the NAPA/former BFS location as the required basin expansion has not been done. The MS4 permit expires the end of 2024 and the work would need to be done prior to that expiration date.

**Solicitor's Report – Dan Becker**

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

**Old Business:**

Anthony Tucci asked when the Water Plant paving will be done and Kelly Yanos noted it is planned to be scheduled prior to the Water Street paving project.

**New Business:** No new business

**Public Comment:**

Nancy Kauffman asked if the weeds could be removed on the south side along the pathway at the pedestrian bridge. The Water Department will take care of the weeds.

**Adjournment**

The regular meeting was adjourned at 7:28 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, July 12, 2022 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco  
Recording Secretary