

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
MAY 26, 2022

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman - present
Michael Mettler, Treasurer – present
Mary Ann Cotter, Assistance Secretary/Treasurer – present (arrived at 6:25 p.m.)
Drew Lamb, Secretary - present

Staff Members Present:

Kelly Yanos, Manager
Kim Mazur, Entech Engineering, Inc., Water and Wastewater Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Chruce Godfrey, Matt Welch

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:00 p.m.

Agenda Amendments: None

Public Comment: None

Review and Approve Minutes

MOTION: Approve the April 26, 2022 and May 10, 2022, meeting minutes as presented.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills dated May 10, 2022 and May 26, 2022 as presented.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

Manager’s Report – Kelly Yanos

Kevin Shelton Resignation

MOTION: Accept, with regret, the resignation of Kevin Shelton.

Moved by: Anthony Tucci Seconded by: Jeffrey Kauffman Vote: All present in favor

New Member Introduction

Mary Ann Cotter, replacing Deb Murphy (term exp. 2022) and Drew Lamb, replacing Kevin Shelton (term exp. 2025) were introduced as new Board members.

Assignment of Officers

MOTION: Appoint Michael Mettler to the position of Treasurer, appoint Drew Lamb to the position of Secretary and appoint Mary Ann Cotter to the position of Assistant Secretary/Treasurer.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All present in favor

The Water Report was reviewed, a copy of the Water Report will be kept on file.

The Sewer Report was reviewed, a copy of the Sewer Report will be kept on file.

Recreation Board Donation

MOTION: Authorize a donation of \$5,000 to the Birdsboro Recreation Board contingent upon policy review by Solicitor Becker.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Lands Trust

MOTION: Authorize proceeding with the pre-construction for the 2nd pedestrian bridge and apply for a \$7,500 grant for engineering services and permits.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Ratify Water Department Seasonal Employee

MOTION: Ratify the approval of the hiring of Jesse Smith as a Water Department seasonal employees at a rate of \$15.00 per hour.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Birdsboro Elementary Center: No new report

GPS Devices for Watershed

MOTION: Approve the purchase of GPS devices for the Watershed for use by The Birdsboro Police Department, Birdsboro Union Fire Department, EMS, Water Treatment and Borough employees for a cost not to exceed \$550 per device.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All present in favor

Engineer's Report – Kim Mazur (Entech Engineering “Entech”) – Wastewater

Kim Mazur noted the sludge hauling bids were placed on PennBid.

Engineer's Report – Kim Mazur (Entech Engineering “Entech”) – Water: No new report

Solicitor's Report – Dan Becker

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

Old Business: None

New Business

- Jeffrey Kauffman noted the Forestry Plan is five years overdue.
- Anthony Tucci requested Borough Engineer Boyer be present at the next Authority meeting to discuss the Dam Project.
- Mary Ann Cotter inquired about Satiro's estimated daily usage for the BEC property and Anthony Tucci noted that the Authority has not received further information from the Satiro's.
- Mary Ann Cotter inquired about the Mascaro Leachate Project and Anthony Tucci noted that there has not been any activity.

Public Comment: None

Adjournment

The regular meeting was adjourned at 6:40 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next meeting of the Authority will be held Tuesday, June 14, 2022 at 6:30 p.m.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary