

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
MAY 10, 2022

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman - present
Kevin Shelton, Secretary – absent
Michael Mettler, Assistant Secretary/Treasurer - absent

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater and Water Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Charles Oxenford, Maria Satiro

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:36 PM.

Agenda Amendments: None

Public Comment: None

Review and Approve Minutes: Tabled due to lack of quorum

Treasurer’s Report: Tabled due to lack of quorum

Manager’s Report – Kelly Yanos

A copy of the Water Report will be kept on file.

A copy of the Sewer Report will be kept on file.

Lands Trust Fund – The Lands Trust Funds can be used toward both the replacement pipe under the bridge into Rustic Park and the pre-construction bridge assessment for a 2nd pedestrian bridge.

Approve Water Treatment Plant Seasonal Employee: Tabled due to lack of quorum

Parks and Recreation Donation: Tabled due to lack of quorum

Birdsboro Elementary Center

Maria Satiro was present to discuss the EDU matter concerning the Birdsboro Elementary Center at 400 W. 2nd Street. Solicitor Becker noted that Mrs. Satiro would need to make the proper submission of paperwork so the Authority Engineer can review to determine what EDU's will be needed. An application and escrow should be submitted for submitted for review.

Cocalico Road

Manager Yanos noted that the work is being done at the parking lot a Cocalico Road.

Hampton Drive and Water Plant Paving

Manager Yanos to notify the resident of the upcoming paving of Hampton Drive and the Water Plant.

GPS Device for Watershed: Tabled due to lack of quorum

Engineer's Report – H. David Miller (Entech Engineering "Entech") – Wastewater: No new report

Engineer's Report – H. David Miller (Entech Engineering "Entech") – Water: No new report

Solicitor's Report – Dan Becker

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

Old Business: None

New Business: None

Public Comment: None

Adjournment

The regular meeting was adjourned at 6:58 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next meeting of the Authority is to be determined.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary