

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
**MEETING HELD VIA TELECONFERENCE**  
**DECEMBER 14, 2021**

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present  
Kevin Orman, Vice Chairman – present (arrived at 6:40 p.m.)  
Jeffrey Kauffman, Secretary -present  
Deborah Murphy, Treasurer – present  
Kevin Shelton, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager  
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer  
Derrick Rubin, Water Treatment Plant Chief Operator  
Shawn Hoster, Wastewater Treatment Plant Chief Operator  
Dan Becker, Esquire, Kozloff Stoudt – Solicitor  
Bonnie L. Frisco, Recording Secretary

Visitor(s): Robert Myers, Mary Ann Cotter, Nancy Kauffman

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and the Pledge of Allegiance was recited.

**Public Comment:**

Nancy Kauffman requested that Watershed Rules signs be placed at the new Pedestrian Bridge.

Robert Myers noted that a briefing presented by Representative Chrissy Houlahan’s regarding infrastructure legislation will be held tomorrow at 4:55 p.m.

**Review and Approve Minutes**

**MOTION:** Approve the November 9, 2021, meeting minutes as presented.

Moved by: Kevin Shelton                      Seconded by: Deborah Murphy              Vote: All in favor

**Treasurer’s Report**

**MOTION:** Approve the account balances and payment of bills as presented with the addition of the Leroy Schannauer Plumbing and Heating bill for the amount of \$38,632.70 for the water meter installations by order of the McLaughlin legal case. Including the correction of the amount of the check to Borough of Birdsboro to be changed from \$305,757.78 to \$105,757.78.

Moved by: Jeffrey Kauffman                      Seconded by: Deborah Murphy              Vote: All in favor

**Manager’s Report – Kelly Yanos**

**Water Report** – Derrick Rubin reviewed the Water Department Report with the Authority, a copy of which is kept on file.

**Sewer Report** – Shawn Hoster reviewed the Sewer Department Report with the Authority, a copy of which is kept on file.



Bonnie L. Frisco  
Recording Secretary