

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
APRIL 26, 2022

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Vice Chairman - present
Kevin Shelton, Secretary – absent
Michael Mettler, Assistant Secretary/Treasurer - present

Staff Members Present:

Kelly Yanos, Manager
Shawn Hoster- Chief Sewer Operator
Derrick Rubin – Chief Water Operator
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Nancy Kauffman, Richard Happel

Call to Order

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM.

Agenda Amendments

MOTION: Add grant funding for assessment of a second pedestrian bridge at the Watershed

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All in favor

Public Comment: None

Review and Approve Minutes

MOTION: Approve the March 8, 2022, meeting minutes as presented.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills (dated April 12, 2022 and April 26, 2022) as presented with the inclusion of Payment ratification – Uhrig Construction - \$76,800.00 – Maple Springs labor/materials meter installed

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All in favor

Manager’s Report – Kelly Yanos

Water Report – Derrick Rubin reviewed the Water Department report. A copy of the Water Report will be kept on file.

Sewer Report – Shawn Hoster reviewed the Sewer Department report. A copy of the Sewer Report will be kept on file.

Pipe Locator – Approval to purchase for a cost of \$3,106

MOTION: Approve the purchase of a pipe locator from Exeter Supply Co, Inc. for a cost of \$3,106.

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All in favor

Push Camera – Approval to purchase for a cost of \$8,220

MOTION: Approve purchase of push camera from A&H Equipment for a cost of \$8,220.

Moved by: Jeffrey Kauffman Seconded by: Michael Metter Vote: All in favor

WWTP Programmable Logic Controller (PLC)

MOTION: Approve having OCC integrate the existing influent pumping system PLC with the existing SCADA HMI at a cost not to exceed \$4,200.

Moved by: Jeffrey Kauffman Seconded by: Michael Metter Vote: All in favor

2nd Pedestrian Bridge Grant

MOTION: Approve a cost not to exceed \$7,500 for site assessment, permitting, start of pre-construction phase work for a 2nd Pedestrian Bridge. Manager Yanos to see if the Lands Trust Funds may be used for this purpose.

Moved by: Anthony Tucci Seconded by: Michael Metter Vote: All in favor

5K Memorial Run at Watershed

MOTION: Approve the 5K Memorial Run at the Watershed on Sunday, September 28 contingent upon the receipt of proof of liability insurance.

Moved by: Jeffrey Kauffman Seconded by: Michael Metter Vote: All in favor

Paving of Hampton Street and the Water Plant Area

MOTION: Approve the paving of Hampton Street and the Water Plant area.

Moved by: Anthony Tucci Seconded by: Jeffrey Kauffman Vote: All in favor

Rustic Park Bridge Repairs

MOTION: Approve BMA to pay for half the cost of the Rustic Park Bridge repairs with a cost not to exceed \$6,000.

Moved by: Anthony Tucci Seconded by: Jeffrey Kauffman Vote: All in favor

Ratify Resolution 2022-1

MOTION: Ratify approval of Resolution 2022-1 recognizing Deborah Murphy for her service on the Birdsboro Municipal Authority.

Moved by: Michael Mettler Seconded by: Anthony Tucci Vote: All in favor

Accept Deborah Murphy’s resignation, with regret

MOTION: Accept Deborah Murphy’s resignation, with regret.

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All in favor

Declare Vacant Seat

The “Authority” seat was declared vacant.

Crown Castle Repeater for Master Meters

MOTION: Approve contract with Crown Castle for a cell tower repeater for a 10-year term space cost of \$540 and \$2,500 for Structural Review and \$2,500 for Site Inspection Fee for a cost not to exceed \$5,500

Moved by: Michael Mettler Seconded by: Jeffrey Kauffman Vote: All in favor

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) - Wastewater

H. David Miller reviewed the Wastewater Treatment Plant report, a copy of which is kept on file.

Biosolids Disposal Bid Requests

MOTION: Authorize advertising the bids for the Biosolids Disposal

Moved by: Jeffrey Kauffman Seconded by: Michael Mettler Vote: All in favor

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) - Water

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Dan Becker

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

Old Business: None

New Business

Jeffrey Kauffman noted that the Forestry Plan should be being done every 10 years and he noted he would like to be involved with the process. Solicitor Becker to contact DCNR.

Public Comment: None

Adjournment

The regular meeting was adjourned at 7:21 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next regular meeting of the Authority will be held Tuesday, May 10, 2022.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary