

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
JANUARY 11, 2022

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – present
Kevin Shelton, Assistant Secretary/Treasurer – absent

Staff Members Present:

Kelly Yanos, Manager – present from 6:45 PM to 6:55 PM
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Mary Ann Cotter, Nancy Kauffman

The meeting was called to order at 6:30 PM and opened with the Pledge of Allegiance. The meeting was turned over to Solicitor Dan Becker to commence the reorganization meeting. Solicitor Becker conducted the nomination and election of the Chairman and Jeffrey Kauffman nominated Anthony Tucci for position of Chairman, Deborah Murphy seconded the nomination and no other nominations were heard, all were in favor of appointment of Anthony Tucci to Chairman. Solicitor Becker then turned over the meeting to Mr. Tucci who conducted the remaining nomination and election of the following officers and the selection and appointment of the following professionals:

REORGANIZATION

Election of 2022 Officers

Jeffrey Kauffman, Vice Chairman
Nominated by: Anthony Tucci Seconded by: Deborah Murphy Vote: All in favor

Deborah Murphy, Treasurer
Nominated by: Anthony Tucci Seconded by: Jeffrey Kauffman Vote: All in favor

Kevin Shelton, Secretary
Nominated by: Anthony Tucci Seconded by: Deborah Murphy Vote: All in favor

Appointment of Assistant Secretary/Treasurer was tabled

Appointment of 2022 Professional Services

MOTION: Appointment of Professional Services
Moved by: Anthony Tucci Seconded by: Deborah Murphy Vote: All in favor
Engineer-Water: Entech Engineering, Inc.
Engineer-Sewer: Entech Engineering, Inc.
Solicitor: Kozloff Stoudt
Auditors: Herbein & Associates
Recording Secretary: Bonnie L. Frisco

Following the conclusion of its reorganization meeting, the Board adjourned to its regular meeting.

REGULAR MEETING

The meeting was called to order by Chairman Anthony Tucci at 6:38 PM.

Public Comment: None

Review and Approve Minutes

MOTION: Approve the December 14, 2021, 2021, meeting minutes as presented.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Treasurer's Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Manager's Report – Kelly Yanos

Water Report – A copy of the Water Report will be kept on file.

Sewer Report – A copy of the Sewer Report will be kept on file.

Board Vacancy – There is a vacancy on the Municipal Authority, Council will have interviews for the vacancy at the January 17, 2022 Council meeting.

Continue EMA Stipend

MOTION: Approve to continue the EMA stipend of \$267.50 per month to EMC Kenneth Imes.

Moved by: Anthony Tucci Seconded by: Jeffrey Kauffman Vote: All in favor

Wedding Request - A request has been received to have a wedding at the Reservoir. Anthony Tucci requested more information prior to consideration of any action on this item.

IT Service

MOTION: Approve contracting with Aperion Technologies for IT services and terminate the contract with Ridge Support.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Sludge Disposal Service: Authority requested sludge disposal services be put out for bid.

WWTP Emergency Work

MOTION: Approve proceeding with the WWTP emergency work in accordance with the Baldwin proposal of \$18,740.00.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Engineer's Report – H. David Miller (Entech Engineering "Entech") - Wastewater

H. David Miller reviewed the Wastewater Treatment Plant report, a copy of which is kept on file.

Approval of the Arc flash testing was tabled.

MOTION: Approve the 2021 Chapter 94 Report Work Order 4187-EWO-11737 for the amount of \$3,800.00.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Engineer's Report – Kim Mazur (Entech Engineering "Entech") - Water

Kim Mazur reviewed the Water Engineer's Report, a copy of which is kept on file.

Solicitor's Report – Dan Becker

Solicitor Becker will provide an update in Executive Session regarding a pending litigation case.

Old Business: No old business

New Business

Anthony Tucci requested that the dam inspection work be checked into and see if any of the items can be omitted.

Public Comment: None

Adjournment

The regular meeting was adjourned at 7:08 PM at which time the Authority went into Executive Session to discuss pending litigation. No action will be taken. The next regular meeting of the Authority will be held Tuesday, February 8, 2022.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary