

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
OCTOBER 12, 2021

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Kevin Orman, Vice Chairman - present
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – absent
Kevin Shelton, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer
Shawn Hoster, Chief Operator, Wastewater Treatment Plant
Derrick Rubin, Chief Operator, Water Treatment Plant
Keith Myers, Operator, Water Treatment Plant
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Mary Ann Cotter, Nancy Kauffman

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and the Pledge of Allegiance was recited.

Public Comment: None

Review and Approve Minutes

MOTION: Approve the September 14, 2021, meeting minutes as presented.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Manager’s Report – Kelly Yanos

Sewer Report – Shawn Hoster provided Wastewater Treatment Plant update.

Water Report – Derrick Rubin and Keith Myers provided Water Treatment Plant update.

MOTION: Approve \$10,200 for service (Crane Rentals, Inc.) to lift, load and dispose of WWTP RBC units.

Moved by: Kevin Orman Seconded by: Kevin Shelton Vote: All in favor

MOTION: Approve service plan renewal with Atlas Copco for WTP compressors and after-coolers for a cost of \$3,015.68.

Moved by: Kevin Shelton Seconded by: Kevin Orman Vote: All in favor

MOTION: Approve Santa Fun Run from the watershed South Gate entrance ending at Rustic Park.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

MOTION: Approve applying for a riparian buffer grant for along Hay Creek at Rustic Park.

Moved by: Anthony Tucci Seconded by: Jeffrey Kauffman Vote: All in favor

MOTION: Authorize the Borough Manager to issue a 90-day termination of consulting agreement notice to Miller Environmental.

Moved by: Anthony Tucci Seconded by: Jeffrey Kauffman Vote: All in favor

Birdsboro Power Accommodation Fee Renegotiation – Kelly Yanos clarified, per Solicitor Rauch, that the intended starting date for renegotiation of the Birdsboro Power Accommodation Fee is the date of the commencement of payments which was September 2019.

MOTION: Accept the 2020 BMA Audit.

Moved by: Kevin Orman Seconded by: Kevin Shelton Vote: All in favor

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) - Wastewater

H. David Miller reviewed the Wastewater Treatment Plant report, a copy of which is kept on file.

Engineer’s Report – Kim Mazur (Entech Engineering “Entech”) - Water

Kim Mazur reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Dan Becker: No new report

Old Business: No old business

New Business: No new business

Executive Session: None needed

Public Comment: None

Adjournment

The regular meeting was adjourned at 7:02 PM. The next regular meeting of the Authority will be held Tuesday, November 12, 2021, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary