

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
SEPTEMBER 14, 2021

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Kevin Orman, Vice Chairman - absent
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – present
Kevin Shelton, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Bob Myers, Mary Ann Cotter, Stephan Kincaid

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and the Pledge of Allegiance was recited.

Public Comment

Stephan Kincaid asked if anyone had any questions for Berks Trail Works and there were no questions.

Review and Approve Minutes

MOTION: Approve the August 10, 2021, meeting minutes as presented.

Moved by: Kevin Shelton Seconded by: Deborah Murphy Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Manager’s Report – Kelly Yanos

MOTION: Approve extension of \$1M Vist Bank line of credit.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: Abstention by
Deborah Murphy

MOTION: Approve hiring of Derrick Rubin for the position of Water Department Superintendent contingent upon satisfactory completion of pre-employment testing.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) - Wastewater

H. David Miller reviewed the Wastewater Treatment Plant report, a copy of which is kept on file.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) - Water

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

MOTION: Approval for East Latitude, LLC to conduct Hydrogeologic Services in the amount of \$2,500.00.

Moved by: Kevin Shelton

Seconded by: Jeffrey Kauffman

Vote: All in favor

Solicitor’s Report – Dan Becker: Act 65 guidelines were reviewed.

Old Business: No old business

New Business: No new business

Public Comment

Robert Myers asked when the Authority will start meeting in person and if the public will be notified when they do. Anthony Tucci noted that in-person meetings will not occur until COV-ID is over with and if the meeting place changes it will be made known to the public. The time and place of meetings will be added to the agendas.

Adjournment

The regular meeting was adjourned at 6:45 PM. The next regular meeting of the Authority will be held Tuesday, October 12, 2021, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary