

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
JULY 13, 2021

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Kevin Orman, Vice Chairman - absent
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – present
Kevin Shelton, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Bob Myers, Mary Ann Cotter, Nancy Kauffman

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and the Pledge of Allegiance was recited.

Public Comment: No public comment

Review and Approve Minutes

MOTION: Approve the June 8, 2021, meeting minutes as presented.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Manager’s Report – Kelly Yanos

MOTION: Approval to send letter drafted by the Eastern Pennsylvania Water and Pollution Control Operators Association (EPWPCOA) in opposition to Senate bill 597 and the proposed Senate Bill 597.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

MOTION: Approval to dismantle the elevator at the Wastewater Treatment Plant as it is not used and presents a safety hazard.

Moved by: Kevin Shelton Seconded by: Jeffrey Kauffman Vote: All in favor

MOTION: Approval to purchase the air valve solenoids and manifolds for the Water Treatment Plant for a cost of \$3,230.50 in accordance with quote from Filmtec.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

MOTION: Approval for expenditure of \$8,000 for the demolition of the Millard/Tucci house per the alternate portion of the quote from Glen Miller Demolition and Excavating.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Mariner Grant – Engineer Kim Mazur to contact Engineer Brian Boyer regarding the status of the \$750,000 Mariner Grant for the Indian Run Dam project.

MOTION: Approval to pay \$10,295.00 to Hach for the annual service contract which covers all controller units, sensors, and associated software for the Water Treatment Plant.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Ms. Yanos requested an Executive Session to discuss personnel.

Engineer’s Report – Kim Mazur (Entech Engineering “Entech”) - Wastewater

Wastewater Treatment Plant report, prepared by Chief Operator Shawn Hoster, was provided in the packet, a copy of which is kept on file.

Engineer’s Report – Kim Mazur (Entech Engineering “Entech”) - Water

Kim Mazur reviewed the Water Engineer’s Report, a copy of which is kept on file.

MOTION: Approval of the Base Station and Repeater Station project (less the repeater pole site) to A.N. Lynch Co., Inc. for the amount of \$30,000.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Solicitor’s Report – Dan Becker

Executive Session to discuss personnel and litigation.

Old Business: No old business

New Business

Jeffrey Kauffman noted that Nancy Kauffman was contacted by a trout fisherman from Tulpehocken Creek Outfitters and a clean-up has been scheduled for July 31 of the Hay Creek at the watershed from Rustic Park to the southern entrance, the dumpsters have been donated.

Public Comment: No public comment

The Authority recessed into Executive Session at 6:50 p.m. for the purpose of personnel and litigation and reconvened the regular meeting at 7:10 p.m. Solicitor Becker provided an overview of the Executive Session which was for litigation and a personnel matter to address the departure of Water Treatment Plant Chief Operator, John Ruth. The Chief Operator position will be posted and advertised in accordance with contractual requirements.

MOTION: Accept the quote from Uhrig Construction, Inc. for the construction work required for the water meter replacements for the 700 Union Street Apartments (Frank McLaughlin case) in accordance with the scope of work listed in the quote from Uhrig Construction for the cost of \$8,300.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Adjournment

The regular meeting was adjourned at 7:12 PM. The next regular meeting of the Authority will be held Tuesday, August 10, 2021, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary