

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
JUNE 8, 2021

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present, arriving at 7:50 p.m.
Kevin Orman, Vice Chairman - present
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – absent
Kevin Shelton, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Shawn Hoster, Chief Operator, Wastewater Treatment Plant
John Ruth, Chief Operator, Water Treatment Plant
Bonnie L. Frisco, Recording Secretary

Visitor(s): Bob Myers, Mary Ann Cotter, Stephan Kincaid, Logan Fox, and Brendan Mackey

The meeting was called to order by Vice-Chairman Kevin Orman at 6:35 PM and the Pledge of Allegiance was recited.

Public Comment: No public comment

Review and Approve Minutes

MOTION: Approve the May 11, 2021, meeting minutes as presented.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Manager’s Report – Kelly Yanos

Ms. Yanos turned the meeting over to Shawn Hoster to provide the Wastewater Treatment Plant report. Shawn Hoster noted the potential need for a new clarifier and H. David Miller noted that is part of the Capital Improvement Plan, the potential cost for a new clarifier is \$1.25M. Noted was the need for new LED wet well lights at an estimated cost of \$2,400-\$3,000. Quote to be provided for next month’s meeting. Shawn Hoster is preparing a maintenance schedule.

John Ruth provided the Water Treatment Plant report. A power outage disabled a piece of lab equipment which has been sent to Hach for repair and a loaner is being utilized. The HAA5 numbers re better this summer as compared to last year. Additional meters will be replaced once new meters are received.

Ms. Yanos requested an Executive Session to discuss litigation and personnel.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”) - Wastewater

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file. H. David Miller introduced Entech employee, Brendan Mackey.

Engineer’s Report – Kim Mazur (Entech Engineering “Entech”) - Water

Kim Mazur reviewed the Water Engineer’s Report, a copy of which is kept on file. Documents relating to RAWA water source agreements to be located and if not in existence to be investigated further.

MOTION: Approve awarding the Union Township Repeater Station project contingent upon the pole concerns being resolved with Union Township.

Moved by: Anthony Tucci Seconded by: Kevin Shelton Vote: All in favor

Solicitor’s Report – Dan Becker

Solicitor Becker noted the Birdsboro Fitness and Splash building sale has been finalized.

Old Business: No old business

New Business

MOTION: Approve the placement of the Historical Marker (subject: canal) on Authority owned property across from the Community Center at the Trailhead.

Moved by: Anthony Tucci Seconded by: Kevin Orman Vote: All in favor

MOTION: Approve the Authority to provide a youth organization donation for half the cost of a scoreboard at Texas Ball Field.

Moved by: Jeffrey Kauffman Seconded by: Anthony Tucci Vote: All in favor

Public Comment

Mary Ann Cotter inquired about the sale price of the Birdsboro Fitness and Splash building and Anthony Tucci responded \$450,000. Mary Ann Cotter asked if the Pioneer Crossing project has DEP approval and Solicitor Becker noted it does not but they are testing the Pilot Program.

The Authority recessed into Executive Session at 7:20 p.m. for the purpose of litigation and personnel and reconvened the regular meeting at 7:44 p.m. Solicitor Becker provided an overview of the Executive Session which included litigation and personnel. No action was taken relating to personnel.

MOTION: Authorize the sale of Birdsboro Fitness and Splash to Renew Berks for the amount of \$450,000.00 as found in the least agreement without the \$100,000.00 Note and authorize the appropriate Authority principals to sign the sale documents.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: Passed 3-0-1
with abstention by
Kevin Orman

Adjournment

The regular meeting was adjourned at 7:48 PM. The next regular meeting of the Authority will be held Tuesday, June 8, 2021, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco

Recording Secretary