

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
MAY 11, 2021

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Kevin Orman, Vice Chairman - present
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – present
Kevin Shelton, Assistant Secretary/Treasurer – absent

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer
Dan Becker, Esquire, Kozloff Stoudt – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Bob Myers, Stephan Kincaid, Chris Herbein, Logan Fox, Susie and Russell Landers

The meeting was called to order by Chairman Anthony Tucci at 6:31 PM.

Public Comment: No public comment

Review and Approve Minutes

MOTION: Approve the April 13, 2021, meeting minutes as presented.

Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Manager’s Report – Kelly Yanos

Ms. Yanos turned the meeting over to Chris Herbein of Berks Trail Works. Chris Herbein reviewed the proposed Trail Signage Project for the Watershed area. Anthony Tucci recommended that the signs let trail users know how far they have walked and Jeffrey Kauffman suggested that the trail names be coordinated. Chris Herbein signs and maps will be updated. Stephan Kincaid noted that the trails names will be merged with more common names and the trail names that do not make sense will be retired.

MOTION: Approve Phase 1 and Phase 2 of the Trail Signage Project as proposed by Berks Trail Works for a cost not to exceed \$2,250.00.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

MOTION: Approve expenditure of \$7,444.00 to Maryland Biochemical for equipment necessary to clean algae from secondary clarifier at the WWTP.

Moved by: Anthony Tucci Seconded by: Jeffrey Kauffman Vote: All in favor

MOTION: Approve replacement of the existing swing gates at the Water Treatment Plant in accordance with ProMax Fence Systems quote for a cost of \$17,828.09.

Moved by: Kevin Orman

Seconded by: Deborah Murphy

Vote: All in favor

Engineer's Report – H. David Miller (Entech Engineering "Entech") - Wastewater

H. David Miller reviewed the Wastewater Engineer's Report, a copy of which is kept on file.

Engineer's Report – Kim Mazur (Entech Engineering "Entech") - Water

Kim Mazur reviewed the Water Engineer's Report, a copy of which is kept on file.

Solicitor's Report – Dan Becker:

An Executive Session will be held for the purpose of real estate.

Old Business: No old business

New Business: No new business

Public Comment: No public comment

The Authority recessed into Executive Session at 6:49 p.m. for the purpose of real estate and reconvened the regular meeting at 7:55 p.m. Solicitor Becker provided an overview of the Executive Session which included the sale of real estate, Kevin Orman's relation to the owner of Renew Berks and that Kevin Orman recused himself and exited the Executive Session. He further explained that the terms and conditions of the sale of Birdsboro Fitness and Splash as outlined in Paragraph 22 of the original Commercial Lease Agreement approved by the Birdsboro Municipal Authority at their November 10, 2020 meeting set the sale price of \$450,000.00 and did not provide for a \$100,000.00 Promissory Note, therefore the Authority determined the \$100,000 Note is not in their best interest.

MOTION: Authorize the sale of Birdsboro Fitness and Splash to Renew Berks for the amount of \$450,000.00 as found in the least agreement without the \$100,000.00 Note and authorize the appropriate Authority principals to sign the sale documents.

Moved by: Jeffrey Kauffman

Seconded by: Deborah Murphy

Vote: Passed 3-0-1
with abstention by
Kevin Orman

MOTION: Approve summer help to serve as ambassador/provide visibility the Watershed on Saturdays and Sundays for twelve weeks, for 10 hours per day at \$15.00 per hour for a total cost not to exceed \$4,000.00; contingent upon Borough Council approval.

Moved by: Anthony Tucci

Seconded by: Jeffrey Kauffman

Vote: All in favor

Adjournment

The regular meeting was adjourned at 8:08 PM. The next regular meeting of the Authority will be held Tuesday, June 8, 2021, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary