

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
**MEETING HELD VIA TELECONFERENCE**  
**APRIL 13, 2021**

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present  
Kevin Orman, Vice Chairman - present  
Jeffrey Kauffman, Secretary -present  
Deborah Murphy, Treasurer – present  
Kevin Shelton, Assistant Secretary/Treasurer – absent

Staff Members Present:

Kelly Yanos, Manager  
Kim Mazur, Entech Engineering, Inc., Water Treatment Engineer  
Dan Becker, Esquire, Kozloff Stoudt – Solicitor  
Bonnie L. Frisco, Recording Secretary

Visitor(s): Bob Myers, Stephan Kincaid, Chris Herbein, Colin McFarlane, Logan Fox

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM.

**Public Comment:** No public comment

**Review and Approve Minutes**

**MOTION:** Approve the March 9, 2021, meeting minutes as presented.

Moved by: Jeffrey Kauffman                      Seconded by: Deborah Murphy                      Vote: All in favor

**Treasurer’s Report**

**MOTION:** Approve the account balances and payment of bills as presented.

Moved by: Deborah Murphy                      Seconded by: Jeffrey Kauffman                      Vote: All in favor

**Manager’s Report – Kelly Yanos**

**MOTION:** Approve the repeater pole easement agreement with Daniel Boone School District.

Moved by: Jeffrey Kauffman                      Seconded by: Kevin Orman                      Vote: All in favor

Approval was given to purchase/installation of replacement garage door at the Water Treatment Plant for \$2,200.00 by County Garage Door

**MOTION:** Approve the hiring of summer help for the Water Treatment Plant for 20 hours/week at \$15/hour to start no earlier than May 5 and no later than September 10.

Moved by: Deborah Murphy                      Seconded by: Jeffrey Kauffman                      Vote: All in favor

**MOTION:** Approval to extend the Vist Bank line of credit expiration date to 12/1/21

Moved by: Jeffrey Kauffman                      Seconded by: Kevin Orman                      Vote: Passed 3-0-1  
with abstention by  
Deborah Murphy

The WWTP Remote Access will be discussed at the next Authority meeting.

**MOTION:** Approve the purchase of a walk behind lawn mower for the Wastewater Treatment Plant at a cost not to exceed \$500.00.

Moved by: Anthony Tucci                      Seconded by: Kevin Orman                      Vote: All in favor

**MOTION:** Approve the purchase of an automatic fence for the Water Treatment Plant for \$16,233.00 in accordance with quote from Promax.

Moved by: Anthony Tucci                      Seconded by: None                      Vote: None

Since the Promax bid (\$16,233.00) was over \$10,000.00 for the Water Treatment Plant automatic fence telephonic quotes must be obtained and the low bid accepted.

**MOTION:** Authorize to out to public bid for the best station repeater station.

Moved by: Jeffrey Kauffman                      Seconded by: Anthony Tucci                      Vote: All in favor

**Engineer’s Report – H. David Miller (Entech Engineering “Entech”) - Wasterwater**

Kim Mazur reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

**Engineer’s Report – Kim Mazur (Entech Engineering “Entech”) - Water**

Kim Mazur reviewed the Water Engineer’s Report, a copy of which is kept on file.

**MOTION:** Authorize to out to public bid the purchase of an automatic fence for the Water Treatment Plant for \$16,233.00 in accordance with quote from Promax.

Moved by: Anthony Tucci                      Seconded by: None                      Vote: None

**Solicitor’s Report – Dan Becker:**

Solicitor Becker noted that the Leachate Project is moving forward. He met with J.P. Mascaro representatives to review the DEP comments. Solicitor Becker requested an Executive Session to discuss real estate.

**Old Business:** No old business

**New Business:** No new business

**Public Comment:** Bob Myers noted an article he read in the Reading Eagle regarding the Reading Area Water Authority (RAWA) lead abatement program allowing owner occupied properties to have lead service lines replaced. Kim Mazur noted that the DEP is introducing a new lead/copper requirement that by 2024 a survey of the water system must be completed to determine if there are any lead service lines in the system. Large systems like RAWA would have a more aggressive schedule due to the enormous size of their customer base.

The Authority recessed into Executive Session at 6:50 p.m. for the purpose of real estate and reconvened the regular meeting at 7:02 p.m.

**MOTION:** Approve Resolution No. 2021-001 a) Authorize sale of aqua facility property in the amount of \$450,000, b) authorize the appropriate signatories of the associated documentation and c) approve the satisfaction of an outstanding lien against the property in the amount of \$832.20.

Moved by: Jeffrey Kauffman      Seconded by: Deborah Murphy      Vote: Passed 3-0-1  
with abstention by  
Kevin Orman

**Adjournment**

The regular meeting was adjourned at 7:09 PM. The next regular meeting of the Authority will be held Tuesday, May 11, 2021, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco  
Recording Secretary