

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
OCTOBER 13, 2020

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Kevin Orman, Vice Chairman - present
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – present
Kevin Shelton, Assistant Secretary/Treasurer – present

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Matthew Setley, Esquire – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Mary Ann Cotter and Bob Myers

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM.

Public Comment: None

Review and Approve Minutes

MOTION: Approve the September 8, 2020, meeting minutes as presented.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Manager’s Report – Kelly Yanos

- Manager Yanos noted the reading system for the water meters is not compatible with the new meters, contrary what Master Meter indicated. Master Meter has provided a discounted cost for a fixed-base reading system for \$42,162. Anthony Tucci asked Manager Yanos to set a meeting to discuss the matter.
- Kevin Orman will be arranging for gas service repairs at Birdsboro Fitness and Splash (“BFS”).

Engineer’s Report – H. David Miller (Entech Engineering “Entech”)

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”)

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Matthew Setley

- Mr. Setley noted that Mr. Rauch dealt with customer matters and the McLaughlin case.

Executive Session

The Authority went into Executive Session at 6:38 PM to discuss personnel, real estate and a litigation matter. The Regular meeting reconvened at 6:53 PM.

MOTION: Approve the lease option for the BFS building with the possible buyout of the building for a price of \$500,000 with a set amount of interest per year.

Moved by: Jeffrey Kauffman

Seconded by: Kevin Shelton

Vote: All in favor

Birdsboro Fitness & Splash (BFS) Report: Nothing additional to report

Old Business: No old business

New Business: No new business

Public Comment: None

Adjournment

The regular meeting was adjourned at 6:55 PM. The next regular meeting of the Authority will be held Tuesday, November 10, 2020, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary