

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
SEPTEMBER 8, 2020

Birdsboro Municipal Authority (the "Authority/Board" or "BMA") Board Members Roll Call:

Anthony Tucci, Chairman – present
Kevin Orman, Vice Chairman - present
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – absent
Kevin Shelton, Assistant Secretary/Treasurer - absent

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Matthew Setley, Esquire – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Mary Ann Cotter and Nancy Kauffman

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM.

Public Comment:

- Mary Ann Cotter commended the Authority for deferring the water payments encouraging good will.

Review and Approve Minutes

MOTION: Approve the August 11, 2020, meeting minutes as presented.

Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor

Treasurer's Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor

Manager's Report – Kelly Yanos

- **MOTION:** Approve the purchase of a hot water pressure washer for the Water Department for \$3,875.00.
Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor
- **MOTION:** Waiver the sewer tapping fees for the Legion Field snack bar.
Moved by: Jeffrey Kauffman Seconded by: Kevin Orman Vote: All in favor
- **MOTION:** Approve the final/payment #3 to Barrasso for the amount of \$26,738.06 for the galvanized waterline replacement.
Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor
- The Authority was agreeable to Recreation Board move night to be held at Texas Field.
- UGI damaged a water main in front of the Vet on Main and borough staff provided the veterinary office with bottled water.

Engineer's Report – H. David Miller (Entech Engineering "Entech")

H. David Miller reviewed the Wastewater Engineer's Report, a copy of which is kept on file.

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H. David Miller reviewed the Water Engineer's Report, a copy of which is kept on file.

Solicitor's Report – Matthew Setley

- Mr. Setley noted that Mr. Rauch dealt with customer matters, and the Birdsboro Fitness and Splash appraisal. Mr. Rauch is preparing the Birdsboro Fitness and Splash lease.

The Authority went into Executive Session at 6:41 PM to discuss personnel and the Regular meeting reconvened at 6:48 PM. No action was taken.

Birdsboro Fitness & Splash (BFS) Report: Nothing additional to report

Old Business

- Anthony Tucci attended the DCNR meeting and noted that they approve of the fence installation.

New Business: No new business

Public Comment: None

Adjournment

The regular meeting was adjourned at 6:52 and was followed by an Executive Session. The next regular meeting of the Authority will be held Tuesday, October 13, 2020, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary