

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
**MEETING HELD VIA TELECONFERENCE**  
**JULY 14, 2020**

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present  
Kevin Orman, Vice Chairman - present  
Jeffrey Kauffman, Secretary -present  
Deborah Murphy, Treasurer – present  
Kevin Shelton, Assistant Secretary/Treasurer - absent

Staff Members Present:

Kelly Yanos, Manager  
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer  
Kim Mazur, Entech Engineering, Inc., Water Wastewater Treatment Engineer  
Matthew Setley, Esquire – Solicitor  
Bonnie L. Frisco, Recording Secretary

Visitor(s): Mary Ann Cotter, Nancy Kauffman, Bob Myers

The meeting was called to order by Chairman Anthony Tucci at 6:32 PM.

**Public Comment:**

- Connie Anderson, 1009 Cocalico Road, stated she felt that BFS is important for the community and the closing of BFS is disconcerting. Anthony Tucci noted that BFS will be discussed in Executive Session after the meeting.

**Review and Approve Minutes**

**MOTION:** Approve the June 9, 2020, meeting minutes as presented.

Moved by: Jeffrey Kauffman                      Seconded by: Kevin Orman                      Vote: All in favor

**Treasurer’s Report**

**MOTION:** Approve the account balances and payment of bills as presented.

Moved by: Deborah Murphy                      Seconded by: Kevin Orman                      Vote: All in favor

**Presentation – Kim Mazur (Entech Engineering “Entech”)**

*Hay Creek Pump Station Conceptual Design Options – Additional Work – Siting of Stream Measuring Gauges*

As part of the DEP Water Allocation Permit, the water sources require a measuring device(s) to determine the impacts of water withdrawn to supply the Birdsboro water system and to determine the amount of water to remain in the sources. Entech proposes to provide hydrogeological services to review the Hay Creek source, drainage area, and proposed Water Allocation Permit requirements and determine the best location for stream measuring gauges(s).

- **MOTION:** Motion to approve Entech Engineering Work Order No. 4187-EWO-10601, Hay Creek Pump Station Conceptual Design Options – Additional Work – Siting of Stream Measuring Gauges for the cost of \$3,000,00.

Moved by: Jeffrey Kauffman                      Seconded by: Deborah Murphy                      Vote: All in favor

**Manager’s Report – Kelly Yanos**

- **MOTION:** Motion to approve the purchase of a 1998 New Holland TS100 Tiger Boom Mower for the Water Department for the cost of \$24,900.00.  
Moved by: Deborah Murphy      Seconded by: Jeffrey Kauffman      Vote: All in favor
- **MOTION:** Motion to designate Shawn Hoster as main signatory and H. David Miller as back-up signatory for DEP discharge monitoring reports.  
Moved by: Jeffrey Kauffman      Seconded by: Deborah Murphy      Vote: All in favor
- **MOTION:** Motion to approve the quote for Sewer Specialty Services for the televising the sewer lines on Schuylkill Road prior to roadwork being done for a cost of not to exceed \$32,000.00.  
Moved by: Jeffrey Kauffman      Seconded by: Deborah Murphy      Vote: All in favor
- **MOTION:** Motion to approve the purchase of a pre-filter turbidity meter from Hach Company for a cost of \$6,056.68.  
Moved by: Deborah Murphy      Seconded by: Jeffrey Kauffman      Vote: All in favor
- Ms. Yanos noted a request for BMA to sell or donate one of the BFS computers to the Public Works Department. The item will be discussed when a decision is made regarding BFS and its liquidation.
- Discussion regarding fishing at the reservoir. Nancy Kauffman noted that the Hopewell Big Woods is not in favor of fishing at the reservoir as it attracts too many people and trash.
- **MOTION:** Motion to amend the Reservoir Rules and Regulations to state that fishing is prohibited at the quarry and Indian Run but is allowed at Stinson.  
Moved by: Deborah Murphy      Seconded by: Jeffrey Kauffman      Vote: All in favor
- Ms. Yanos noted that Harry Yohn, owner of HY Pressure-Washing & Painting, donated about 35 gallons of paint (cost approximately \$46 per gallon) for graffiti abatement. Letter of appreciation was sent.

**Engineer’s Report – H. David Miller (Entech Engineering “Entech”)**

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

- **MOTION:** Motion to send the recommended amendments to the Sewer Use Ordinance to Borough Council for consideration of adoption.  
Moved by: Jeffrey Kauffman      Seconded by: Deborah Murphy      Vote: All in favor
- **MOTION:** Motion to approve Entech Engineering Work Order No. 4187-EWO-10602, Wastewater System Capital Improvements Plan for the cost of \$46,950,00.  
Moved by: Jeffrey Kauffman      Seconded by: Deborah Murphy      Vote: All in favor

**Engineer’s Report – H. David Miller (Entech Engineering “Entech”)**

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

**Solicitor’s Report – Matthew Setley**

- Mr. Setley noted that Mr. Rauch handled various customer issues, meter installations, the JP Mascaro permit issue and is working on the watershed parking matter. Mr. Setley noted the 2017 loan modifications and the loan has been extended for draw down until June 15, 2021.

**Birdsboro Fitness & Splash (BFS) Report:** BFS will be discussed in Executive Session following the meeting.

**Old Business**

- Bob Myers asked the purpose of changes to the sewer use ordinance and H. David Miller noted the changes will cover the quality and limits of which will be allowed to be put down the drains.

**New Business:** No new business

**Public Comment:**

- Mary Ann Cotter noted the latest communication regarding the water quality report and thanked Entech Engineering for the work they do.
- Nancy Kauffman asked about the lights at Texas Field and Anthony Tucci noted there are further discussions planned regarding the issue.

The Authority went into Executive Session at 8:09 PM and the Regular meeting reconvened at 8:23 PM and the following actions were approved:

- **MOTION:** Motion to send 30-day termination notice for Aaron Durso’s consulting services.  
Moved by: Deborah Murphy      Seconded by: Kevin Orman      Vote: All in favor
- **MOTION:** Motion to move forward to seek a lessee for the Birdsboro Fitness and Splash facility, with the understanding that lessee will be responsible for all repairs, maintenance and upgrade of the facility.  
Moved by: Deborah Murphy      Seconded by: Kevin Orman      Vote: All in favor

**Adjournment**

The regular meeting was adjourned at 8:25 PM. The next regular meeting of the Authority will be held Tuesday, August 11, 2020, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco  
Recording Secretary