

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
JUNE 9, 2020

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Kevin Orman, Vice Chairman - present
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – present
Kevin Shelton, Assistant Secretary/Treasurer - present

Staff Members Present:

Kelly Yanos, Manager
H. David Miller, Entech Engineering, Inc., Water\Wastewater Treatment Engineer
Douglas Rauch, Esquire – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitor(s): Mary Ann Cotter, Aaron Durso

The meeting was called to order by Chairman Anthony Tucci at 6:37 PM.

Public Comment:

- Mary Ann Cotter asked if the loan from the BMA to the Maple Springs Swimming Association has been paid. Anthony Tucci noted it will be paid by the end of June.

Review and Approve Minutes

MOTION: Approve the May 12, 2020, meeting minutes as presented.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Manager’s Report – Kelly Yanos

- **MOTION:** Motion to hire Dawson Chaney at a rate of \$14.00 for watershed maintenance on a temporary basis until a replacement is found.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

- Pump actuators for the water treatment plant will be purchased at a total cost of \$1,472.00 from Riordan Materials Corp.

- **MOTION:** Motion to ratify the employee furlough of the three salaried Birdsboro Fitness & Splash (“BFS”) employees as of April 22, 2020.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

- **MOTION:** Motion to approve bringing Letisha Fries back from furlough at a maximum of 15 hours per week to assist with BFS matters.

Moved by: Deborah Murphy Seconded by: Kevin Orman Vote: All in favor

- **MOTION:** Motion to approve the payment of the following bills that were received after the Bills Payable list was issued:

- SKN Contracting - Jefferson Street manhole rehabilitation \$7,177.80
- Fraser Advanced Information Systems – BFS copier contract \$ 53.64
- Ridge Support Technologies – BFS IT Contract \$ 390.00

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

- Ms. Yanos noted the workers have started tonight changing out water meters.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”)

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

- Pioneer Crossing Landfill is pressing to have a permit issued to discharge leachate to the BMA WWTP. A meeting is to be set up with Mr. Rauch, Ms. Yanos and Jon March, representative of JP Mascaro, to discuss the steps that need to be taken by the Borough for the issuance of such a permit.
- **MOTION:** Motion to authorize Entech to proceed with the Capital Improvements Plan Work Order for the wastewater treatment plant to be completed in June 2020.

Moved by: Kevin Shelton Seconded by: Deborah Murphy Vote: All in favor

Engineer’s Report – H. David Miller (Entech Engineering “Entech”)

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Douglas Rauch

- Mr. Rauch handled various customer and employee matters.
- On May 29, a meeting took place with the Department of Conservation and Natural Resources regarding the Oxenford property. In the Cocalico Road parking area, it was determined that the tree that came down in recent storms was located on Borough property. Once a survey is completed, adequate fencing will be placed in the proper location.
- Mr. Rauch noted that the 2017 note for capital projects draw down line of credit will expire June 16, but there is a temporary extension to the draw down period to September 1. Jeffrey Kauffman suggested the BMA look into if any further monies need to be drawn down.

Birdsboro Fitness & Splash (BFS) Report: Gas leak repairs are being evaluated.

Old Business:

- The completion of the replacement of the waterlines from Orange Street to East 1st Street is to be addressed.

New Business:

- Anthony Tucci noted the extra police presence at the watershed and noted that the trails are more clear.
- Fishing at the watershed was questioned and it was noted that a fishing prohibition is not contained in the recently adopted watershed regulations. This will be addressed.
- **MOTION:** Motion to authorize the Water Department to purchase a wench and flood lights for the Polaris for an amount not to exceed \$1,000.00

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Public Comment:

- Mary Ann Cotter asked if Letisha Fries would be a BFS employee or Borough employee. Ms. Yanos responded that she will be a BFS employee.

Adjournment

The regular meeting was adjourned at 7:20 PM and an Executive Session followed to discuss personnel. The next regular meeting of the Authority will be held Tuesday, July 14, 2020, at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary