

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
MEETING HELD VIA TELECONFERENCE
APRIL 14, 2020

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman – present
Kevin Orman, Vice Chairman - present
Jeffrey Kauffman, Secretary -present
Deborah Murphy, Treasurer – absent
Kevin Shelton Assistant Secretary/Treasurer - present

Staff Members Present:

Kelly Yanos, Manager
Todd Trupp, Chief of Police
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Douglas Rauch, Esquire – Solicitor
Bonnie L. Frisco, Recording Secretary

Visitors: Mary Ann Cotter

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM.

Public Comment: None

Review and Approve Minutes

MOTION: Approve the March 10, 2020, meeting minutes as presented.

Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor

Treasurer’s Report

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Manager’s Report – Kelly Yanos

- **MOTION:** Motion to approve the Entech Engineering Work Order No. 4187-EWO-10458 for the Coagulation Chemical Addition (WTP) for the amount of \$17,800.00.

Moved by: Kevin Shelton Seconded by: Jeffrey Kauffman Vote: All in favor

- **MOTION:** Motion to authorize Sewer Specialty Services to videotape the Schuylkill Road sewer line at a cost of \$4,865.50.

Moved by: Kevin Shelton Seconded by: Kevin Orman Vote: All in favor

Engineer’s Report – H. David Miller (Entech Engineering “Entech”)

H. David Miller reviewed the Wastewater Engineer’s Report, a copy of which is kept on file.

Engineer’s Report – H. David Miller (Entech Engineering “Entech”)

H. David Miller reviewed the Water Engineer’s Report, a copy of which is kept on file.

Solicitor's Report – Douglas Rauch

- Mr. Rauch handled various customer matters.
- Mr. Rauch spoke with Rick Hartlieb, the French Creek State Park and Department of Conservation and Natural Resources representative, regarding the dam and DCNR's review of the watershed. The compliance meeting with DEP has been delayed. Mr. Rauch will be working to establish watershed use regulations.
- Mr. Rauch is working with Manager Yanos on the McLaughlin matter.
- Mr. Rauch asked who will be responsible for preparing the Mascaro EDU agreement. Kevin Orman replied that the BMA will prepare such agreement.
- Mr. Rauch noted the SSM information backlog has been cleared.

Birdsboro Fitness & Splash (BFS) Report – Kyle Myers

Kyle Myers reviewed the BFS report, a copy of which is kept on file.

- Facility repairs were discussed.

Old Business: None.

New Business:

- Anthony Tucci noted that Borough Council has agreed to pay Ken Imes, Emergency Management Coordinator, a monthly stipend of \$535.00/month and asked if the BMA would consider contributing half.
- **MOTION:** Motion to pay half of the \$535.00/month stipend (\$267.50) to Ken Imes, Emergency Management Coordinator, from March 6, 2020, until the Emergency Declaration is lifted.
Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor
- **MOTION:** Motion to pay a one-time payment of \$500.00 to Ken Imes, Emergency Management Coordinator, for the work done for the dam failure from previous flooding.
Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor
- Chief Todd Trupp commented on the policing contract with Robeson Township for the watershed noting that Berks EMS will dispatch calls to the Borough. Chief Trupp thanked the BMA for paying half of the cost of the new Police Department pickup truck as it will provide easier access to the watershed. He also noted that the police will be able to enforce watershed use regulations as long as signs are posted.

Public Comment: None.

Executive Session/Adjournment

The regular meeting was adjourned at 7:06 PM. An Executive Session followed. No decisions will be made. The next regular meeting of the Authority will be held Tuesday, May 12, 2020 at 6:30 PM.

Respectfully submitted,

Bonnie L. Frisco
Recording Secretary