

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
October 8, 2019

Birdsboro Municipal Authority (the "Authority/Board" or "BMA") Board Members Roll Call:

Anthony Tucci, Chairman - present
Kevin Orman, Vice Chairman –present
Jeffrey Kauffman, Assistant Secretary/Treasurer - present
Deborah Murphy, Treasurer – absent
Kevin Shelton, Secretary - absent

Staff Members Present:

Kyle Myers, Assistant Director, Birdsboro Fitness & Splash ("BFS")
Aaron Durso, Manager
Darryl Jenkins, SSM Group, Water Treatment Engineer
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Douglas Rauch, Esquire – Solicitor
Kelly Yanos, Recording Secretary

Visitor: Dan Standish, SSM

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and opened with the Pledge of Allegiance.

Public Comment: None.

Review and Approve Minutes

- **MOTION:** Approve the September 10, 2019, meeting minutes as presented.
Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor
- **MOTION:** Approve the Treasurer's Report, account balances, and bills payable as presented, plus payments to Franc Environmental (\$7,997.70), Georgeadis Setley (\$4,250.00), and Hach (\$9,761.00) that were received after the "Bills Payable" list was issued.
Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor

Manager's Report – Aaron Durso

- The water and sewer operations reports were provided to the Board.
- Manager Durso reported on the Cocalico Road on-site preconstruction meeting that was held earlier in the day.
- Manager Durso presented and reviewed the preliminary 2020 water and sewer budgets.

Engineer's Report – David Miller (Entech Engineering, "Entech")

H. David Miller reviewed the Wastewater Engineer's Report.

Engineer's Report – Darryl Jenkins (SSM Group, Inc., "SSM")

Darryl Jenkins reviewed the Water Engineer's Report, a copy of which is kept on file.

Solicitor's Report – Douglas Rauch

- Solicitor Rauch continues to work on customer matters.
- Solicitor Rauch and Kelly Yanos met with the Union Township Solicitor to confirm the terms of the intermunicipal sewer service agreement.
- Payment of \$5,000.00 for this phase of the forestry project will become due as soon as DCNR signs off on the management plan, in accordance with the agreement.

Old Business: None.

New Business: None.

New Business: None.

Executive Session:

Executive session was called at 6:52 PM to discuss personnel matters. Regular session resumed at 7:27 PM.

- **MOTION:** Authorize the Authority to enter into a consulting agreement with Aaron Durso.
Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor
- **MOTION:** Approve annual bonus net payment of \$5,000.00 to Aaron Durso.
Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor

Birdsboro Fitness & Splash (BFS) Report – Kyle Myers

Kyle Myers reported on some of the activities and classes available at BFS.

Adjournment

The meeting was adjourned at 7:50 PM. The next regular meeting of the Authority will be held Tuesday, November 12, 2019, at 6:30 PM at Birdsboro Borough Hall.

Respectfully submitted,

Recording Secretary