

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
September 10, 2019

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman - present
Kevin Orman, Vice Chairman – absent
Jeffrey Kauffman, Assistant Secretary/Treasurer - absent
Deborah Murphy, Treasurer – present
Kevin Shelton, Secretary - present

Staff Members Present:

Brian Boyer, Boyer Engineering
Kyle Myers, Assistant Director, Birdsboro Fitness & Splash (“BFS”)
Aaron Durso, Manager
Darryl Jenkins, SSM Group, Water Treatment Engineer
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Douglas Rauch, Esquire – Solicitor
Kelly Yanos, Recording Secretary

Visitor(s):

Dan Reed & Greg Brizek, Exeter Supply
Robert Myers, 308 West 2nd Street
Dan Standish, SSM

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and opened with the Pledge of Allegiance.

Public Comment:

Robert Myers approached the Board to:

- compliment Aaron Durso for his work as Borough/Municipal Authority Manager and as a member of Council,
- express concern about the Authority investing funds to expand BFS per the pro forma recommendations, and
- ask when the terms are due to be renegotiated for the division of the annual Birdsboro Power contribution between the Borough and the Authority. (The Board responded that the terms will expire in 2022.)

Presentation - Exeter Supply

- Dan Reed & Greg Brizek from Exeter Supply were in attendance to give a presentation on Master Meter’s Allegro meter reading platform.
- **MOTION:** Purchase a Master Meter Allegro networking system package at a cost of \$13,197.00 per Exeter Supply’s quote dated September 9, 2019.

Moved by: Kevin Shelton Seconded by: Deborah Murphy Vote: All in favor

Review and Approve Minutes

MOTION: Approve the August 13, 2019, meeting minutes as presented.

Moved by: Kevin Shelton Seconded by: Deborah Murphy Vote: All in favor

Report of the Treasurer

MOTION: Approve the Treasurer’s Report, account balances, and bills payable as presented, plus payments to Herbein & Company (\$800.00), Entech Engineering (\$1,783.75), and Clark Industrial Supply (\$155.54) that were received after the “Bills Payable” list was issued.

Moved by: Deborah Murphy Seconded by: Kevin Shelton Vote: All in favor

Manager’s Report – Aaron Durso

- The water and sewer operations reports were provided to the Board.
- Work on the Cocalico Road waterline construction will commence on or around October 14, 2019. An on-site pre-construction meeting on Cocalico Road is scheduled for October 8, 2019, at 5:00 PM.
- Manager Durso gave an account of the water loss situation at 128 Hook Street. Solicitor Rauch will review to determine if the circumstances meet the criteria set forth in Resolution 8-10 with regard to leak forgiveness.

Engineer’s Report – Darryl Jenkins (SSM Group, Inc., “SSM”)

- Darryl Jenkins introduced his colleague, Dan Standish, who will be working with Darryl on the dam work.
- Darryl Jenkins reviewed the Water Engineer’s Report, a copy of which is kept on file.
- **MOTION:** Execute the project agreement with Barrasso Excavating, Inc., and authorize issuance of the notice to proceed for the galvanized waterline replacement project.

Moved by: Kevin Shilton Seconded by: Deborah Murphy Vote: All in favor

Engineer’s Report – David Miller (Entech Engineering, “Entech”)

H. David Miller reviewed the Wastewater Engineer’s Report.

Engineer’s Report – Brian Boyer (Boyer Engineering)

Brian Boyer reviewed the geotechnical components of the Indian Run Dam rehabilitation project.

Solicitor’s Report – Douglas Rauch

- Solicitor Rauch continues to work on customer matters and the forestry management project.
- Solicitor Rauch and Kelly Yanos will meet with representatives from Union Township Municipal Authority to finalize the terms of the sewer charges agreement.
- Solicitor Rauch will consult with Aaron Durso to implement a plan for the transition period between managers.

Birdsboro Fitness & Splash (BFS) Report – Aaron Durso, Kyle Myers

- Aaron Durso reviewed the BFS report and statement of activities.
- As of August 31, 2019, the membership count stands at 1,122.
- The August 31, 2019, “Biggest Boot Camp in Berks County” event coordinated by Kyle Myers was featured in the Reading Eagle.
- Kyle Myers reported on some of the activities and classes available at BFS and shared some ideas for attracting senior citizen members.
- Another open house will be held on October 26.

Old Business: None

New Business:

- Anthony Tucci reported on the outcome of the Venture Diving Club’s scuba training at the watershed, during which divers removed underwater trash and debris. Nothing remarkable was recovered.
- Anthony Tucci announced that he and Kevin Shelton will serve on the new manager search committee.
- **MOTION:** Excuse the absence of Jeffrey Kauffman and Kevin Orman from the meeting.

Moved by: Anthony Tucci Seconded by: : Kevin Shelton Vote: All in favor

Adjournment

- Executive session was called at 7:39 PM to discuss litigation; no action was taken.
- The meeting was adjourned at 7:40 PM. The next regular meeting of the Authority will be held Tuesday, October 8, 2019, at 6:30 PM at Birdsboro Borough Hall.

Respectfully submitted,

Recording Secretary