

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
August 13, 2019

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman - absent
Kevin Orman, Vice Chairman – present
Kevin Shelton, Secretary - absent
Deborah Murphy, Treasurer – present
Jeffrey Kauffman, Assistant Secretary/Treasurer - present

Staff Members Present:

Aaron Durso, Manager
Darryl Jenkins, SSM Group, Water Treatment Engineer
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kyle Myers, Assistant Director, Birdsboro Fitness & Splash (“BFS”)
Douglas Rauch, Esquire – Solicitor
Kelly Yanos, Recording Secretary

Visitor(s):

Nick Bieber, Herbein & Company, Brian Preski, National Water Specialties Company (“NAWSC”)

The meeting was called to order by Vice Chairman Kevin Orman at 6:45 PM and opened with the Pledge of Allegiance.

Public Comment: None

2018 Financial Audit: - Nick Bieber (Herbein & Company)

Nick Bieber reviewed the 2018 audited financial statements for the Birdsboro Municipal Authority and Birdsboro Fitness & Splash.

Presentation: - Brian Preski (NAWSC)

Brian Preski described the services provided by NAWSC to assist municipal authorities to administer cross-connection control and backflow prevention programs that comply with state and federal regulations.

Review and Approve Minutes

MOTION: Approve the July 9, 2019, meeting minutes as presented.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Report of the Treasurer

MOTION: Approve the Treasurer’s Report, account balances, and bills payable as presented.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Manager’s Report – Aaron Durso

- The water and sewer operations reports were provided to the Board.
- Manager Durso reported that the Birdsboro Municipal Authority Water department personnel were featured in the Partners in PA magazine.
- **MOTION:** Engage Brecknock Builders to perform work to modify the WWTP garage in order to accommodate the flush truck at a cost of \$13,000.00

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

- Diffusers on both digesters will be replaced.
- A WIN-911 alarm system mandated by the Pennsylvania Department of Environmental Protection (“DEP”) has been installed at the WTP at a cost of \$12,000.00. A similar system will be installed at the WWTP.
- Manager Durso and Chief WTP Operator John Ruth will be meeting with Master Meter to discuss borough-wide meter replacement.

Engineer’s Reports – Darryl Jenkins (SSM Group, Inc., “SSM”)

- Darryl Jenkins reviewed the Water Engineer’s Report, a copy of which is kept on file.
- **MOTION:** Engage Barrasso Excavation, Inc., to install a new water main around Cocalico Road to eliminate dual-use water service lines at a cost of \$122,744.00

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Engineer’s Reports – David Miller (Entech Engineering, “Entech”)

H. David Miller reviewed the Wastewater Engineer’s Report.

Birdsboro Fitness & Splash (BFS) Report – Aaron Durso, Kyle Myers

- Aaron Durso reviewed the BFS report and statement of activities.
- As of July 31, 2019, the membership count stands at 1,055.
- Kyle Myers announced that BFS will be holding a “Biggest Boot Camp Class” event on Saturday, August 31, 2019, at 8:00 AM.

Solicitor’s Report – Douglas Rauch

Solicitor Rauch determined that the Borough, rather than the Authority, would be the appropriate party to enter into the cooperative agreement relative to the Green Leaf Trail project as requested by the Pennsylvania Department of Conservation and Natural Resources.

Old Business: None

New Business: None

Public Comment: None

Adjournment

- Executive session was called at 8:17 PM to discuss litigation; regular session was reconvened at 8:28 PM.
- **MOTION:** Settle with the property owners of 734 Windsor Street per the verdict handed down by Magisterial District Justice Glass.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

- The meeting was adjourned at 8:45 PM. The next regular meeting of the Authority will be held Tuesday, September 10, 2019, at 6:30 PM at Birdsboro Borough Hall.

Respectfully submitted,

Recording Secretary