

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
July 9, 2019

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman - present
Kevin Orman, Vice Chairman – present
Kevin Shelton, Secretary - absent
Deborah Murphy, Treasurer – present
Jeffrey Kauffman, Assistant Secretary/Treasurer - present

Staff Members Present:

Aaron Durso, Manager
Darryl Jenkins, SSM Group, Water Treatment Engineer
H. David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kyle Myers, Assistant Director, Birdsboro Fitness & Splash (“BFS”)
Douglas Rauch, Esquire – Solicitor
Kelly Yanos, Recording Secretary

Visitor(s):

Mary Ann Cotter, Richard Happel, Nancy Kauffman, Steve Lusky, Keith Myers, Robert Myers,
Representative from Birdsboro Youth Baseball

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and opened with the Pledge of Allegiance.

Public Comment:

- Robert Myers, 308 West 2nd Street, requested Birdsboro Municipal Authority and Birdsboro Fitness & Splash invoices and list of bills paid from January 1, 2019, through the present.
- A representative from Birdsboro Youth Baseball asked the Board to look into restricting access to Texas Field in order to curb damage and acts of vandalism.
- **MOTION:** Approve the request from the Venture Diving Club to conduct scuba training on September 7, 2019, at the watershed, during which divers will remove underwater trash and debris.
- Moved by: Jeffrey Kauffman Seconded by: Kevin Orman Vote: All in favor

Review and Approve Minutes

MOTION: Approve the June 11, 2019, meeting minutes as presented.

Moved by: Deborah Murphy Seconded by: Kevin Orman Vote: All in favor

Report of the Treasurer

MOTION: Approve the Treasurer’s Report, account balances, and bills payable as presented.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Manager’s Report – Aaron Durso

- The water and sewer operations reports were provided to the Board.
- On this date, for the first time ever, the water treatment plant ran exclusively on water drawn from Hay Creek.

Engineer’s Reports – Darryl Jenkins (SSM Group, Inc. “SSM”)

Darryl Jenkins reviewed the Water Engineer’s Report, a copy of which is kept on file.

Engineer’s Reports – David Miller (Entech Engineering, “Entech”)

H. David Miller reviewed the Wastewater Engineer’s Report.

Solicitor’s Report – Douglas Rauch

- Solicitor Rauch has been working on a complaint filed by the owner of 734 Windsor Street with regard to a deduct meter situation.
- Solicitor Rauch is drafting a cooperation agreement between the Authority and Berks Nature relative to the Green Leaf Trail project as requested by the Pennsylvania Department of Conservation and Natural Resources.

Birdsboro Fitness & Splash (BFS) Report – Aaron Durso, Kyle Myers

- Aaron Durso reviewed the BFS report and statement of activities.
- As of June 30, 2019, the membership count stands at 984.
- BFS continues to maintain operating expenses with their operating revenue without any financial assistance from the Authority.
- Steve Lusky, CG & M Consulting, presented his findings relative to the financial status and future development/expansion for BFS.
- Kyle Myers reported on the activities and programs at the facilities.

Old Business: None

New Business: None

Public Comment: None

Adjournment

The meeting was adjourned at 8:45 PM. The next regular meeting of the Authority will be held Tuesday, August 13, 2019, at 6:30 PM at Birdsboro Borough Hall.

Respectfully submitted,

Recording Secretary