

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
April 9, 2019

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman - present
Kevin Orman, Vice Chairman – present (via speakerphone)
Kevin Shelton, Secretary - absent
Deborah Murphy, Treasurer – present
Jeffrey Kauffman, Assistant Secretary/Treasurer - absent

Staff Members Present:

Aaron Durso, Manager
Darryl Jenkins, SSM Group, Water Treatment Engineer
David Miller, Entech Engineering, Inc., Wastewater Treatment Engineer
Kyle Myers, Assistant Director, Birdsboro Fitness & Splash
Douglas Rauch, Esquire – Solicitor
Kelly Yanos, Recording Secretary

Visitors:

Robert Myers
Anthony Scioli

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and opened with the Pledge of Allegiance.

Public Comment: None offered.

Review and Approve Minutes

MOTION: Approve the March 12, 2019, meeting minutes as presented.

Moved by: Deborah Murphy Seconded by: Kevin Orman Vote: All in favor

Report of the Treasurer

- **MOTION:** Approve the Treasurer’s Report and account balances as presented.
Moved by: Deborah Murphy Seconded by: Kevin Orman Vote: All in favor
- **MOTION:** Approve payment of bills as presented, plus an additional amount of \$4,107.50 to Entech Engineering for a bill which was not listed on the “Bills Payable” list.
Moved by: Kevin Orman Seconded by: Deborah Murphy Vote: All in favor

Manager’s Report – Aaron Durso

- The water and sewer operations reports were provided to the Board.
- The Hiring Committee, consisting of Aaron Durso, Shawn Hoster, Deborah Murphy, and Kevin Shelton, interviewed five (5) candidates for the position of Assistant Wastewater Treatment Plant Operator.
- **MOTION:** Call a special meeting for Thursday, April 18, 2019, to discuss personnel issues.
Moved by: Anthony Tucci Seconded by: Deborah Murphy Vote: All in favor
- Brian Smith will be testing for a water treatment plant operator’s license in the fall, and upon certification will be eligible for assistant operator’s pay rate.

Engineer’s Reports – Darryl Jenkins (SSM Group, “SSM”)

Darryl Jenkins reviewed the Engineer’s Report, a copy of which is kept on file.

Engineer’s Reports – David Miller (Entech Engineering, “Entech”)

- David Miller reviewed the Engineer’s Report, a copy of which is kept on file.

Solicitor’s Report – Douglas Rauch

- Solicitor Rauch is developing a Service Dog policy for Birdsboro Fitness & Splash.
- Solicitor Rauch is working with Mr. McLaughlin’s attorney to address logistics for installing new water meters and to negotiate billing issues.
- Solicitor Rauch will be meeting with UTMA to negotiate final terms of the intermunicipal agreement.

Birdsboro Fitness & Splash (BFS) Report – Aaron Durso, Kyle Myers

- Aaron Durso reviewed the BFS report and statement of activities.
- As of March 31, 2019, membership count stands at 788.
- Kyle Myers gave a power-point presentation of various new programs at BFS.
- An open house is scheduled for April 27 from 11:00 AM to 3:00 PM.

Old Business:

MOTION: Acknowledge, confirm and approve the written support for the zoning change relative to the Birdsboro Materials Quarry expansion which was previously forwarded to Union Township.

Moved by: Deborah Murphy Seconded by: Anthony Tucci Vote: All in favor

New Business:

Deborah Murphy gave a brief explanation of VIST Bank’s sweep program as a means of earning more interest.

Public Comment:

- Robert Myers asked about the status of the easements for the VFW and the Schuylkill River trailhead, and was advised that draft agreements have been completed and will be forwarded to MB Investments for their review.
- Anthony Tucci reported that he received a soft quote of \$75,000.00 to \$105,000.00 to completely replace the light poles at Texas ballfield. A formal quote from Musco Lighting is forthcoming.
- Anthony Scioli spoke about emergency response alert systems.

Adjournment

The meeting was adjourned at 7:35 PM. A special meeting will be held on Thursday, April 18, 2019, and the next regular meeting of the Authority will be held Tuesday, May 14, 2019. Both meetings will start at 6:30 PM and will be held at Birdsboro Borough Hall.

Respectfully submitted,

Recording Secretary