

Meeting Minutes of the  
**BIRDSBORO MUNICIPAL AUTHORITY**  
January 8, 2019

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Anthony Tucci, Chairman - present  
Kevin Orman, Vice Chairman - present  
Kevin Shelton, Secretary - present  
Deborah Murphy, Treasurer – present  
Jeffrey Kauffman, Assistant Secretary/Treasurer - absent

Staff Members Present:

Darryl Jenkins, SSM Group, Water Treatment Engineer  
David Miller & Christopher Hannum, Entech Engineering, Inc., Wastewater Treatment Engineers  
Douglas Rauch, Esquire – Solicitor  
Kelly Yanos, Recording Secretary

Visitors: Mary Ann Cotter, Robert Myers

The meeting was called to order at 6:30 PM and opened with the Pledge of Allegiance. The meeting was turned over to Solicitor Douglas Rauch to commence the reorganization meeting. Mr. Rauch conducted the nomination and election of the Chairman and then turned over the gavel to Mr. Tucci who conducted the remaining nomination and election of the following officers and the selection and appointment of the following professionals:

**REORGANIZATION**

**Election of 2019 Officers**

Anthony Tucci, Chairman		
Nominated by: Deborah Murphy	Seconded by: Kevin Shelton	Vote: All in favor
Kevin Orman, Vice Chairman		
Nominated by: Kevin Shelton	Seconded by: Deborah Murphy	Vote: All in favor
Deborah Murphy, Treasurer		
Nominated by: Anthony Tucci	Seconded by: Kevin Shelton	Vote: All in favor
Kevin Shelton, Secretary		
Nominated by: Kevin Orman	Seconded by: Anthony Tucci	Vote: All in favor
Jeffrey Kauffman, Assistant Secretary/Treasurer		
Nominated by: Anthony Tucci	Seconded by: Kevin Orman	Vote: All in favor

**Appointment of 2019 Professional Services**

Engineer-Water: SSM Group  
Engineer-Sewer: Entech Engineering, Inc.  
Solicitor: Geogeadis Setley  
Auditors: Herbein & Associates  
Recording Secretary: Kelly Yanos

Following the conclusion of its reorganization meeting, the Board adjourned to its regular meeting.

## **REGULAR MEETING**

**Public Comment:** None

### **Review and Approve Minutes**

**MOTION:** Approve the December 11, 2018, meeting minutes as presented.

Moved by: Deborah Murphy    Seconded by: Kevin Shelton    Vote: All in favor

### **Report of the Treasurer**

**MOTION:** Approve the account balances and payment of bills as presented.

Moved by: Deborah Murphy    Seconded by: Kevin Shelton    Vote: All in favor

### **Manager's Report – Aaron Durso**

- The Water and Sewer Operations reports were provided to the Board.
- Darryl Jenkins is developing two options for eliminating the Windsor Street deduct meters.
- The fire hydrant along Route 345 that was struck by an automobile will be rebuilt.
- The Pennsylvania Department of Environmental Protection (“DEP”) has amended their chlorine residual rule.
- The diffusers at the wastewater treatment plant (“WWTP”) are not performing adequately. The duckbills covering the diffusers will be replaced at approximately \$5,000.00 per unit.
- Aaron Durso passed the DEP WWTP operator licensing test. He requested that the Board consider authorizing him to attend activated sludge training modules at a total cost of \$600.00.
- BMA’s water treatment plant is the first membrane filtration operating in the state to reach Phase III of the safe drinking water partnership, and BMA reporting templates could possibly be used as the model template for future membrane filtration plants that achieve Phase III status.

### **Engineer's Reports – Darryl Jenkins**

- Darryl Jenkins reviewed the Engineer’s Report, a copy of which is kept on file.
- D’Appolonia will officially request that DEP perform additional core drillings at Indian Run.
- Headworks is providing options to resolve the WWTP bar screening issue.

### **Solicitor's Report – Douglas Rauch**

- Commonwealth court ruled against BMA in the McLaughlin case. Details were not available.
- Douglas Rauch attended the December 17, 2018, Borough Council meeting to discuss terminating the current agreement with Union Township Municipal Authority and entering into a revised agreement.
- The payment provisions of the contract for the forestry management plan revision may have to be revisited due to Pennsylvania Department of Conservation and Natural Resources (DCNR) required changes.

### **Birdsboro Fitness & Splash (BFS) Report – Aaron Durso**

- Aaron Durso reviewed the BFS report, a copy of which is kept on file.
- As of December 31, 2018, membership stands at 917.
- BFS was featured on WFMZ Channel 69 News on Saturday, January 5, 2019.

**Old Business:** None

**New Business:** None

**Executive Session/Adjournment**

The regular meeting was adjourned at 7:07 PM. The next regular meeting of the Authority will be held Tuesday, February 12, 2019, at 6:30 PM at Birdsboro Borough Hall.

Respectfully submitted,

Acting Recording Secretary