

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
November 13, 2018

Birdsboro Municipal Authority (the “Authority/Board” or “BMA”) Board Members Roll Call:

Jeffrey Kauffman, Assistant Secretary/Treasurer - present
Deborah Murphy, Treasurer - absent
Anthony Tucci, Chairman - present
Kevin Orman, Vice Chairman - present
Kevin Shelton, Secretary - present

Staff Members Present:

Brian Boyer, Engineer
Darryl Jenkins, Engineer
Matthew Setley, Esquire – Solicitor
Kelly Yanos, Acting Recording Secretary

Visitor: Mary Ann Cotter, Diane Hollis, Robert Myers

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and opened with the Pledge of Allegiance.

Public Comment: None

Indian Run Dam Rehabilitation – Brian Boyer

- **MOTION:** Authorize expenditure of \$80,600 to test for seepage pathways and failure modes relative to the Indian Run Dam rehabilitation project.
Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor
- Brian Boyer reviewed a proposed schedule for the Indian Run Dam rehabilitation project.

Review and Approve Minutes

MOTION: Approve the October 17, 2018, meeting minutes as presented.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Report of the Treasurer

- **MOTION:** Approve the account balances and payment of bills as presented, except payment to OZPB in the amount of \$1,360.
Moved by: Kevin Shelton Seconded by: Kevin Orman Vote: All in favor
- **MOTION:** Approve payment to OZPB in the amount of \$1,360.00.
Moved by: Kevin Shelton Seconded by: Jeffrey Kauffman Vote: 4 in favor; 1 abstention
Kevin Orman abstained, citing conflict of interest.

Manager’s Report

Anthony Tucci reviewed the Water Treatment and Wastewater Treatment reports, copies of which are kept on file.

Engineer's Reports – Darryl Jenkins

Darryl Jenkins reviewed the Engineer's Report, a copy of which is kept on file.

Visitor's Concern

Diane Hollis, owner of 203-205 North Furnace Street, claimed that the water service to the property had been shut off without notice sometime circa January 2015. Ms. Hollis further maintained that the billing department informed her that she would not receive a quarterly bill until service was restored, however she recently received a quarterly bill at her mailing address totaling over \$400.00.

MOTION: Investigate the claim of illegal shutoff and incorrect billing of the property located at 203-205 North Furnace Street.

Moved by: Jeffrey Kauffman Seconded by: Kevin Shelton Vote: All in favor

Solicitor's Report – Matthew Setley

- Solicitor Rauch worked on customer matters and the inter-municipal agreement with Union Township Municipal Authority.
- The McLaughlin hearing is scheduled for December 11.

Birdsboro Fitness & Splash (BFS) Report

Anthony Tucci reviewed the BFS report, a copy of which is kept on file.

Old Business: None

New Business: None

Executive Session/Adjournment

The regular meeting was adjourned at 7:11 PM, and the Board recessed into executive session to discuss personnel issues. No action will be taken. The next regular meeting of the Authority will be held on December 11, at 6:30 PM at Birdsboro Borough Hall.

Respectfully submitted,

Acting Recording Secretary