

BIRDSBORO MUNICIPAL AUTHORITY MEETING 10/9/17

Tony Tucci – Chairman - absent
Kevin Orman – Vice Chairman
Deborah Murphy – Treasurer - absent
Kevin Shelton – Secretary
Jeff Kauffman – Assistant Secretary/Treasurer
Douglas Rauch, Esquire – Solicitor
Daryl Jenkins – Engineer
Aaron Durso – Borough Manager
Bambi Dinsdale – Recording Secretary

6:30 **Meeting called to order.**

Pledge of Allegiance done.

Public Comment – None.

Financing Presentation: Presented by Daryl Peck – Concord Public Financial Advisors, Inc.

The report is on file.

Discussion was had on the summary of bank proposals.

Motion made by Mr. Kauffman to adopt the resolution accepting the proposal from VIST Bank to borrow up to \$1,710,000.00 for an initial interest rate of 2.75% for 10 years, then converting to a variable rate as set forth in the proposal, with a maximum rate of 4.90%, and authorizing appropriate members of the Authority to take the necessary actions and to execute the necessary documents to complete the loan, seconded by Mr. Shelton and passed. The loan initially will be a draw down line of credit for approximately 2 ½ years. Closing is scheduled for November 16, 2017.

Renewal of VIST Line of Credit – Motion made by Mr. Kauffman to renew the VIST \$ 1,000,000 Line of Credit with VIST bank at the Wall Street Journal Prime rate, which is lower than the currently applicable VIST Bank Prime rate, seconded by Mr. Shelton, passed.

Review of the minutes from the August meeting – Motion made by

Mr. Kauffman to accept the minutes with one change to note that Mr. Shelton was present at the meeting, seconded by Mr. Shelton and passed.

Treasurer’s Report – Motion made by Mr. Kauffman to accept the

Treasurer’s Report and pay the bills, seconded by Mr. Shelton, and passed.

Manager’s Report – Presented by Mr. Durso.

The web site improvement work is in progress.

A draft of the proposed 2018 water and sewer budget was distributed to all members of the Authority for their review.

Motion made by Mr. Kauffman to change the Authority’s contribution to Ms. Yanos’ salary from 40% to 50%, seconded by Mr. Shelton, passed.

Birdsboro Fitness & Splash Report – Presented by Mr. Durso.

BFS has 943 members.

The report is on file.

There will be a “membership recruiting” picnic at the pool on October 14, 2017, from 12:00 to 3:00.

John Ruth passed his CPO and pesticide tests. This should lead to an approximate \$300 per month savings by eliminating the need for Aqua Pools to provide maintenance.

Engineer’s Report – Presented by Mr. Jenkins

Bids were received for the Mill Street water main replacement project.

Motion made by Mr. Kauffman to authorize Barrasso Excavation, Inc., to complete the work for the Mill Street water main replacement project, not to exceed \$427,748.25, seconded by Mr. Shelton and

passed.

Motion made by Mr. Shelton to authorize Spotts, Stevens and McCoy to supply a full-time inspector, and to complete office work and construction drawings for the Mill Street water main replacement project, not to exceed \$28,800.00 seconded by Mr. Kauffman and passed.

Motion made by Mr. Shelton to authorize National Water Main Cleaning Co. to complete work for the 2017 Sanitary Sewer Rehabilitation Project, not to exceed \$63,985.12, seconded by Mr. Kauffman and passed.

Motion made by Mr. Kauffman to authorize M&A Excavating, LLC, to complete the 2017 Sanitary Sewer Open Cut repair project, not to exceed \$101,450.85, seconded by Mr. Shelton and passed.

Discussion was had on the water pressure issues at St. Mark's Lutheran Church.

The Authority will tap in and add a meter pit.

The customer is responsible from that point to the residence.

Solicitor's Report – Presented by Mr. Rauch.

Mr. Rauch is working on customer matters.

Mr. Rauch worked on administrative issues involving Birdsboro Fitness & Splash.

Mr. Rauch worked on the finance matters with VIST and Concord.

There was a meeting with DCNR on September 17, 2017. With respect to the Forest Management Plan update, there will be more involved than initially thought.

Mr. Rauch will keep members updated.

Mr. Rauch worked on the Industrial Pretreatment Program.

Old Business – None.

New Business – None.

Motion made by Mr. Kaufman to adjourn meeting, seconded by Mr. Shelton and passed.

Next meeting will be held on Monday, November 13, 2017, at 6:30 p.m.