

**BIRDSBORO MUNICIPAL AUTHORITY**  
**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, Birdsboro Municipal Authority (the “Authority”) is a municipal authority incorporated under and pursuant to the Pennsylvania Municipal Authorities Act, Act 22 of 2001, 53 Pa.C.S.A. Chapter 56, as amended and supplemented from time to time (the “Act”), and

WHEREAS, the Authority is subject to the provisions of the Pennsylvania Right-to-Know Law, 65 P.S. §67.101 et seq., as amended and supplemented from time to time (the “RTKL”), because it is a “local agency” as such term is defined in the RTKL; and

WHEREAS, Section 502(a) of the RTKL requires all agencies to establish an open records officer, whose duties include responding to RTKL requests; and

WHEREAS, the Authority previously designated Karen Willman as its open records officer; and

WHEREAS, because Ms. Willman is no longer employed by the Borough of Birdsboro (the “Borough”), the Authority desires to name a new open records officer.

NOW THEREFORE, BE IT RESOLVED, by the Board of the Birdsboro Municipal Authority, as follows:

1. The Authority hereby designates the Borough Manager as the Authority’s open records officer, as such position is held from time to time.
2. This Resolution shall be immediately effective.

DULY RESOLVED, this 21st day of January, 2013, by the Board of the Birdsboro Municipal Authority, in lawful session duly assembled.

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By: \_\_\_\_\_  
Chairman