

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
April 10, 2017

Birdsboro Municipal Authority (hereinafter, “the Authority”) Board Members Present:

Anthony Tucci, Chairman
Jeffrey Kauffman, Assistant Secretary/Treasurer
Deborah Murphy, Treasurer
Kevin Orman, Vice Chairman

Board Member Absent/Excused: Kevin Shelton

Staff Members Present:

Brian Boyer
Aaron Durso, Manager
Darryl Jenkins, Engineer
Douglas Rauch, Esquire – Solicitor
Kelly Yanos, Acting Recording Secretary

Visitor: Robert Myers

The meeting was called to order by Chairman Anthony Tucci at 6:30 PM and opened with the Pledge of Allegiance.

Review and Approve Minutes

MOTION: Approve the March 13, 2017, meeting minutes as presented.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Report of the Treasurer

MOTION: Approve the account balances and payment of bills as presented.

Moved by: Deborah Murphy Seconded by: Jeffrey Kauffman Vote: All in favor

Manager’s Report – Aaron Durso

The bar screen has been installed at the Wastewater Treatment Plant. Training on correlating software is pending. To date, a drastic increase in the amount of solids removed has been noticed.

Manager Durso was directed to look into prices for an ATV to assist in patrolling the watershed grounds and to haul equipment for clearing the fire trail and spring ditches.

Over \$42,000 in delinquent bill payments has been recovered as a result of shutoff notice posting.

Birdsboro Fitness & Splash (hereinafter, “BFS”) memberships continue to increase. Employees are being certified for the Silver & Fit and Silver Sneakers programs.

Engineers’ Reports – Brian Boyer and Darryl Jenkins

Brian Boyer reported that the Borough will provide the labor to blacktop/pave the BFS parking lot. Approval to begin work is pending one more detail being provided to the Berks County Conservation District.

The Board will review Brian Boyer's proposal for engineering services for Indian Run Dam improvements and revisit at the May 8, 2017, meeting.

Darryl Jenkins reviewed the Engineer's Report, a copy of which is kept on file.

MOTION: Move forward with the following projects as proposed by SSM Group:

- Develop technical specifications to bid the lining and repairs to the manhole #26 sub-basin.
Estimated cost - \$10,400,
- Survey, prepare design plans, and bid replacement of the Mill Street water main.
Estimated cost - \$19,700.

Moved by: Kevin Orman Seconded by: Jeffrey Kauffman Vote: All in favor

Solicitor's Report – Douglas Rauch

Solicitor Rauch continues to work on customer matters.

The watershed replanting contract has been signed.

The intermunicipal agreement with Union Township Municipal Authority has been finalized.

Solicitor Rauch will prepare documentation for funding of the Indian Run Dam improvements project.

Old Business: None.

New Business:

The organization that maintains the Borough website declined to submit a proposal to upgrade the Birdsboro Municipal Authority website, citing overextended workload. A proposal was submitted by S&K, who currently maintains the site. The Board will review this proposal and revisit at the May 8, 2017, meeting.

Manager Durso was directed to look into implementing a Code Red Alert System.

Executive Session

The Board recessed into executive session at 7:01 PM to discuss employment matters and negotiations. Regular session reconvened at 7:20 PM.

MOTION: Transfer balance of \$5,402.80 from account number 1638 to a Lien Balance account, and lien the property for same.

Moved by: Jeffrey Kauffman Seconded by: Deborah Murphy Vote: All in favor

Adjournment

MOTION: Adjourn the meeting at 7:28 PM.

Moved by: Kevin Orman Seconded by: Deborah Murphy Vote: All in favor

The next regular meeting of the Authority will be held on May 8, 2017, at 6:30 PM at Birdsboro Borough Hall.

Respectfully submitted,

Acting Recording Secretary