

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
March 14, 2016

Birdsboro Municipal Authority Board (hereinafter, "the Board") Members Present:

Kevin Orman, Chairman
Anthony (Tony) Tucci, Vice Chairman
Deborah Murphy, Treasurer
Kevin Shelton, Assistant Secretary/Treasurer

Board Member Absent/Excused: Theodore Morse, Secretary

Staff Members Present:

Dean Miller, Reading Area Water Authority
Aaron Durso, Manager
Darryl Jenkins, Engineer
Douglas Rauch, Esquire – Solicitor
Kelly Yanos, Acting Recording Secretary

Visitors:

David Blank
Steve Lusky
Donald Wary

The meeting was called to order by Chairman Kevin Orman at 6:30 PM and opened with the Pledge of Allegiance

Public Comment

Donald Wary, 511 Jefferson Street, informed the Board that he found unusual sediment in his tub/shower enclosure, and that he also noted an odor to his water. Borough Manager, Aaron Durso, replied that he has not received any similar complaints, but he will have the water department employees look into Mr. Wary's complaint.

Review and Approve Minutes

MOTION: Approve the February 9, 2016, meeting minutes as presented.

Moved by: Anthony Tucci Seconded by: Deborah Murphy Vote: All in favor

Report of the Treasurer

1. **MOTION:** Approve the account balances and payment of bills as presented.

Moved by: Kevin Shelton Seconded by: Anthony Tucci Vote: All in favor

2. **MOTION:** Approve payment of the \$1,618.68 overage for the WTP One-Year Operations Report performed by SSM Group.

Moved by: Kevin Shelton Seconded by: Anthony Tucci Vote: All in favor

Manager's Report – Aaron Durso

1. The Department of Environmental Protection (hereinafter, “DEP”) issued the Water Treatment Plant (hereinafter, “WTP”) operations permit.
2. DEP has approved the permit application for replacement of the WTP membranes.
3. The results of the HAA5 samplings have consistently fallen within the limits.
4. Aaron Durso and Kelly Yanos met with personnel from Dallas Data Systems to review customer service procedures and new billing format options. Matt Dallas plans to present an overview of services to the Board.
5. There were no emergency water main breaks over the winter. CE Levan will be retained to replace the iron lines at School Street and Church Street with copper lines. A valve located along Route 724 will be replaced.
6. **MOTION:** Purchase new meter reading software/equipment from Exeter Supply for a cost of \$17,000.

Moved by: Kevin Shelton Seconded by: Anthony Tucci Vote: All in favor

Water Operations Report – Dean Miller

1. Dean Miller reviewed the Water Operations report, a copy of which is kept on file in the Authority office.
2. The Partnership for Safe Water meeting with DEP is scheduled for March 21, 2016, at 8:30 AM. Board members are encouraged to attend.
3. Aaron Durso will coordinate installation of the new filters.
4. Steve Lusky suggested to announce to the public that the HAA5 sampling results have been consistently in compliance.
5. Dean Miller estimated that information gathering for Phase 2 of the Partnership for Safe Water should take about one (1) year to one-and-one-half (1 ½) years to complete.

Engineer's Report – Darryl Jenkins

1. Darryl Jenkins reviewed the Engineer's Report, a copy of which is kept on file.
2. **MOTION:** Approve SSM Group proposals as follows:
 - a. Sanitary sewer corrective action plan-\$5,800.00
 - b. River Road pumping station upgrade-\$15,900.00
 - c. Cocalico pumping station upgrade-\$15,900.00

Moved by: Anthony Tucci Seconded by: Deborah Murphy Vote: All in favor

Solicitor's Report – Douglas Rauch

1. Solicitor Rauch reported that he worked on customer matters and EmberClear matters.
2. **MOTION:** Approve 2016 update of stewardship plan for the watershed property and engage Comprehensive Land Services/Patrick Fasano to accomplish the same.

Moved by: Anthony Tucci Seconded by: Kevin Shelton Vote: All in favor

Old Business: None

New Business

1. **MOTION:** Excuse Theodore Morse from the March 14, 2016, meeting.
Moved by: Anthony Tucci Seconded by: Kevin Shelton Vote: All in favor
2. **MOTION:** Contribute to the Borough fifty percent (50%) of the cost for the office foyer upgrade, which is quoted at \$7,375.00
Moved by: Anthony Tucci Seconded by: Deborah Murphy
Vote: Three (3) in favor; Kevin Orman abstained, citing potential conflict of interest.
3. Mr. Tucci reported that he and Mr. Durso removed obstacles on the watershed fire trail system.
4. **MOTION:** Approve Memorandum of Understanding among Birdsboro Borough, Birdsboro Municipal Authority, and Birdsboro Power.
Moved by: Anthony Tucci Seconded by: Kevin Shelton Vote: All in favor

Executive Session

1. The Board recessed into executive session at 7:17 PM to discuss matters of personnel.
2. Regular session reconvened at 8:08 PM.

Aquafacility

1. Kevin Orman asked the Board for suggestions for a name for the aquafacility.
2. **MOTION:** Hire James Burkman as pool director for the aquafacility at an annual salary of \$40,000.00, pending approval of the employee contract.
Moved by: Anthony Tucci Seconded by: Deborah Murphy Vote: All in favor

Adjournment

MOTION: Adjourn the meeting at 8:24 PM.

Moved by: Anthony Tucci Seconded by: Kevin Shelton Vote: All in favor

The next regular meeting of the Authority will be held on Monday, April 11, 2016, at 6:30 PM at Birdsboro Borough Hall.

Respectfully submitted,

Acting Recording Secretary