

BIRDSBORO MUNICIPAL AUTHORITY MEETING 1/12/16

Kevin Orman – Chairman
Tony Tucci – Vice Chairman
Deborah Murphy – Treasurer
Theodore Morse – Secretary
Kevin Shelton – Assistant Secretary/Treasurer
Douglas P. Rauch, Esquire – Solicitor
Daryl Jenkins – Engineer – absent – Todd Kauffman in attendance
Aaron Durso – Borough Manager
Bambi Dinsdale – Recording Secretary

6:30 **Meeting called to order.**

Meeting recessed for reorganization meeting.

Public meeting reconvened.

Pledge of Allegiance done.

Public Comment – Mr. Myers requested an update on the loan to the Maple Springs Pool. The Authority will check on details and contact Mr. Myers with the information.

Review of the minutes from the December meeting – **Motion made** by Mr. Morse to accept the minutes with the change relating to the discussion regarding the automatic strainers, seconded by Mr. Tucci, and passed.

Treasurer's Report – **Motion made** by Mr. Morse to accept the Treasurer's Report and pay the bills, seconded by Ms. Murphy, and passed.

Manager's Report – Presented by Mr. Durso.

Mr. Durso requested permission to become a coach for the Daniel Boone track and field team. The Authority granted permission. Discussion was had on moving meeting to the second Monday of the month. Mr. Rauch and Mr. Jenkins schedules needed to be verified. Pending the confirmation of their schedules, January's meeting will remain the second Tuesday.

A meeting was held to discuss the bio-augmentation process. Mr. Durso is waiting for receipt of a proposal.

Letters will be sent to all industrial customers notifying them of upcoming inspections. Inspections will be completed by Mr. Durso.

Mr. Durso requested an executive session to discuss personnel matters.

Discussion was had on the necessity of upgrading the Wonderware software from the 3000 level to the 5000 level. The cost of this upgrade will be approximately \$9,000.00. Mr. Durso will confirm that the Authority does not have this upgrade already.

Motion made by Mr. Morse to make this upgrade, if necessary, not to exceed \$10,000.00, seconded by Mr. Tucci and passed.

Reading Water Authority Report – Presented by Mr. Miller

Mr. Miller received a cost of \$16,708.00 for the lowering of the

screens for maintenance. This is the plan that will be presented to DEP. The manual strainers can be installed if need be. Flushings were completed and samples for HA5's were taken. A heater was purchased because of the need to keep the sodium permanganate at a certain temperature for optimum usage.

Engineer's Report – Presented by Mr. Kauffman and on file.

Discussion was had on the design bid project for the headworks.

The permit application is at DEP with no response as of yet.

Mr. Durso will contact Mr. Cable at DEP to discuss the application.

A clarification was requested on the cost for the design build project. Specifically, the Authority wanted to know what was being completed by SSM and what will be in the scope of work for bidders.

Discussion was had on the HVAC wording in the bid. It is Standard for the HVAC work to be separate.

Solicitor's Report – Presented by Mr. Rauch.

Mr. Rauch worked on customer matters.

Mr. Rauch worked on McLaughlin appeal.

Motion made by Mr. Tucci to excuse Mr. Shelton's absence due to work, seconded by Mr. Morse and passed.

In connection with the proposed amendment of the Authority Bylaws, discussion was had on video conference and all options for members to be included in the meeting for a quorum. Mr. Durso will check into the technology needed to upgrade the phones for clearer communication.

Ms. Kaufman asked if there would be a limit as to how many

members can call in for a quorum. At this time, there are no restrictions.

Old Business –

The Borough Council requested an update on the aqua-facility.

The parking lot lights were installed for the amount of \$10,000.00.

New Business –

Motion made by Mr. Morse to install an interior and exterior camera system at the aqua-facility, not to exceed \$5,000.00, seconded by Mr. Tucci, and passed.

Discussion was had on signers for the checking account. **Motion was** made by Mr. Tucci to have the Chairman, Vice Chairman, Treasurer, and Borough Manager as signers on the account, Seconded by Ms. Murphy, passed. Mr. Morse was a nay vote.

Mr. Morse is concerned that no water is being drawn from Stinson Run. Will we keep the 1.3 million gallon status if we are not able to pull from all resources.

Motion made by Mr. Tucci to purchase two AED's for the aqua-facility, not to exceed \$6,500.00, seconded by Mr. Morse and passed.

Discussion was had on the options to keep the HA5's in compliance at the water treatment plant.

Aqua Facility Committee Report – Presented by Mr. Steve Triego.

Many options regarding the facility were discussed at the committee meeting.

The committee recommends having Jim Bergman put together a business plan for the cost of \$2,500.00, with delivery of the plan within 30 days.

Motion made by Mr. Tucci to authorize Mr. Bergman to complete a business plan for the aqua-facility, subject to Borough Council concurrence, seconded by Ms. Murphy and passed.

It was requested at this time that Mr. Bergman report directly to the committee members.

Motion was made by Mr. Morse to adjourn meeting, seconded by Ms. Murphy, and passed.

Executive Session held to discuss personnel matters – no action required.

Next meeting will be held on Tuesday, February 9th, at 6:30 p.m. at Borough Hall.